

Fall 2023 Committee Chairs Meeting

COMMITTEE: Committee Chairs

ATTENDING: Sheryl Knab (WNYLRC), Heidi Ziemer (WNYLRC), Allison Vazquez, Andrew Johnston, Devon Cozad, Caitlin Kenney, Paul Whiting, Michelle Brancato (Trocaire), Jacob Rachwal (BECPL), Jay Barone (WNYLRC), Debbie Porter, Joe Riggie, Chris Hulsman, Emily Carlin (WNYLRC), Jenn Northup (WNYLRC), Debra Lucas, Reed Jones, Jessica Hollister, Grace Di Virgilio (WNYLRC)

DATE: Monday, December 4th, 2023 at 9:30 AM

LOCATION: Zoom

RECORDED BY: Jenn Northup

TOPIC	DISCUSSION/ CONCLUSIONS	RECOMMENDATIONS/ACTION/ EVALUATION/FOLLOW-UP	RESPONSIBILITY & TARGET DATE
1. Call to order – Sheryl Knab	The meeting was called to order at 9:31 AM.		
2. Introductions	All committee chairs and WNYLRC staff introduced themselves.		
3. Approval of Spring 2023 Minutes [Action]	The minutes were emailed to the group for review before the meeting.	Reed Jones made a motion to approve the Spring 2023 minutes. Paul Whiting seconded. Motion passed.	
4. Overview of Committee Google Space – Jenn and Jason	Jay shared how to access the Committee Chairs and Committee Members pages. Each of these pages has access to corresponding Google workspaces. Committee chairs and liaisons should ensure members can access the committee page and Google Workspace. Any committee members with committee work or documents on their personal accounts should move these files to the shared workspace to ensure documents remain available to committee members after the terms end.	Contact your WNYLRC staff liaison if committee members need access to a specific page or workspace. Documents held on personal Google accounts should be moved to WNYLRC committee workspaces.	
5. Committee Membership a. Committee Funding Update – Debbie Porter i. Individual Committee Funds	a. Funding was tight this year due to the June/July 2024 training center/office move. WNYLRC is hopeful that more funds will be available to committees next year. i. Debra Porter shared committee fund balances via Zoom chat with all		

<p>b. Committee Orientation</p> <p>i. Booklet [Action]</p> <p>ii. Streaming Committee Guidelines or creating a condensed version</p> <p>c. Committee Recruitment – Sheryl Knab</p>	<p>committee chairs.</p> <p>b. i. Sheryl and committee members created a workbook to assist in the orientation of new committee members. We can begin using the workbook at the start of new terms in July 2024. The workbook contains information on WNYLRC, each committee, guidelines, meeting structure, and Robert's Rules.</p> <p>ii. Michelle La Voie and Sheryl Knab created an abridged version of the Committee Guidelines.</p> <p>c. LEAP recruited two new members to assume existing terms by posting about the open positions on WNYLIB-L. Open terms can be filled at any time by a committee vote. Once the member completes the open term, they can re-apply (using the official WNYLRC application) to serve their official first term.</p>	<p>b.i. Allison Vazquez motioned to approve the workbook for use starting July 2024. Jessica Hollister seconded. Motion passed.</p> <p>b.i. Each committee should assign a mentor or mentor(s) to orient new members to the committee.</p> <p>c. Committees should try to fill any open positions on the committee.</p>	
<p>6. WNYLRC update</p> <p>a. Ask Services – Sheryl Knab/ Caitlin Kenney/ Heidi Ziemer</p>	<p>a. Ask Services – Three new members have joined Ask Us 24/7; Excelsior University, SUNY Brockport, and Ithaca College. Caitlin presented at NYLA with a librarian from participating member Cornell University. New Ask the Lawyer submissions are shared on the RAQs page and through a newsletter. WNYLRC is also planning a workshop with Cole Adams for March 2024 on licensing and vendor negotiations.</p> <p>b. The new website is functioning well. We are still working on a few features and</p>		

b. Website update – Jason Barone	moving some things around. Contact us if you have any issues, questions, or comments.		
c. Membership services – Jenn Northup	<p>c. The National Comedy Center (Jamestown, NY) is joining WNYLRC as a governing member starting January 1, 2024.</p> <p>A new program, AcademicSHARE Pass, is beginning January 1. Participating libraries (primarily schools) can sign up to distribute AcademicSHARE Passes to students, faculty, and researchers. The passes encourage the holder to visit and use the resources available in WNY's AcademicSHARE libraries.</p>		
d. CE – Jenn Northup	<p>d. Protect the Right to Read, a 3-hour symposium, is happening on Thursday. The event will be recorded and made available to those who register. WNYLRC is taking a programming break for December and January. We will continue sharing other ESLN trainings open to WNYLRC members through the list-serv. WNYLRC does have a discount code for the Computers in Libraries 2024 conference.</p>	Contact Jenn Northup for the Computers in Libraries 2024 discount code.	
<p>e. ESLN Digital Services</p> <p>i. NY Heritage</p> <p>ii. NYS Historic Newspapers</p> <p>iii. ESLN Air</p>	<p>e., i. If your organization or institution is interested in adding your digital collections to NYH, contact Jay.</p> <p>e.ii. NNYLN runs Historic Newspapers. Contact Jay if you're interested in adding collections.</p> <p>e.iii. This is ESLN's newest initiative; it is an academic institutional repository that members can participate in, offered for a much lower cost than competitors. We</p>		

<p>iv. EADC (Empire Archival Discovery Cooperative)</p> <p>v. ESIE (Empire State Immersive Experiences)</p> <p>f. Advocacy Initiatives – Heidi Ziemer</p>	<p>have 7 members currently participating and are looking to grow. Contact Jay if you think this would be useful for your institution.</p> <p>e.iv. EADC is a central location for finding aids for collections in New York state. Members are encouraged to add finding aids of their collections to this database to widen their audiences. These can be for any collection and are not limited to collections currently on New York Heritage or NYSHN.</p> <p>e.v. ESIE is an online platform that lets users access or provide access to physical spaces in a virtual environment. WNYLRC has 360 cameras that members can borrow to do this work. Sample projects include virtual tours of library spaces or tours of exhibits that will only be up for a limited time.</p> <p>f. WNYLRC has scheduled meetings for each district with state senators and corresponding assembly members and you can find the list on our website. You and your colleagues are welcome and encouraged to attend the meetings for your district. Advocacy Day in Albany is Feb. 7th, 2024. WNYLRC is also working with the lobby firm, Masiello and Martucci to improve our chances of our message reaching the governor's office. This would have a more significant impact on the final budget than what has resulted from the legislative meetings. Find NYLA's 2024 legislative priorities here: https://www.nyla.org/2024-legislative-session/</p>		
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<p>g. Digital Inclusion – Heidi Ziemer</p>	<p>The Connect All Office recently released a draft of the state’s Digital Equity Plan for public comment. New York is set to receive about 3 billion dollars to roll out services grants and programs to achieve digital equity over the coming years. The New York State Digital Equity Network (NYSDEN), comprised of 10-12 regional coalitions in NYS, provided comments and each coalition did separately as well.</p>		
<p>7. Update of Committee Accomplishments to date</p> <p>a. Committee for Health Information Access – Michelle Brancato/Grace Di Virgilio</p> <p>b. Continuing Education Committee – Jacob Rachwal and Bryan Sajecki/Caitlin Kenney</p>	<p>a. CHIA</p> <ul style="list-style-type: none"> meeting in May to introduce each other and refamiliarize with committee WNY Developmental Disability Services office did a yearly event that CHIA tabled at <ul style="list-style-type: none"> Information about gov health resources, free to the community Molly Grace Stephanie Molnar and Michelle Brancato attended Considering offering hygiene kits for women, did years ago and worked out well <p>b. CE - The WNYLRC CE Committee just hosted the Intersect (un)Conference: Creating a Community in Our Libraries in October. The event was held at the Central Library in Buffalo with about 60 people in attendance. The event featured 10 different presentations throughout the day. We are now taking a break to decompress and will begin planning in January for our 2024 event.</p>		

<p>c. Equity, Diversity, Inclusion, and Anti-racism (EDIAr) – Allison Vazquez and Kristi Dougherty/Emily Carlin</p>	<p>c. EDIAr –</p> <ul style="list-style-type: none"> • Elissa Malespina webinar United Against Book Challenges: Crafting Effective Policies was very well received and attended • Kristi Dougherty will be taking over as co-chair during Allison Vazquez's maternity leave • We are working on a libguide of resources for assisting non-English speaking or newly arrived library patrons. We may also do a webinar on these resources • We are working on a webinar and possibly a libguide introducing librarian, especially library students, to minoritized library organizations such as the Chinese American Library Association, The Black Caucus of American Library Association, The National Association to Promote Library & Information Services to Latinos and the Spanish Speaking, American Indian Library Association, Asian Pacific American Library Association, etc. • We are considering working with DHPSNY to do a workshop on how to help minoritized patrons donate their materials to archives and (possibly) how to make a community archive. • Gathering information from the UB POC Council to find out what the UB (and other) library programs could do to encourage students of color to be aware of the librarianship career path/encourage them to apply to the library school. Also, looking into how the EDIAr committee could assist these students in graduating on time with a scholarship or other kind of support. 		
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<p>d. High School to College Continuum – Andrew Johnston/Heidi Ziemer</p>	<p>d. The High School to College Committee offered the Diversity in Collections Grant again this year. We received around 17 applications and awarded \$500.00 to the following school libraries:</p> <ul style="list-style-type: none"> • Amy Ozay – Lafayette High School – Buffalo Public Schools • Kimberly Nobles – Gowanda High School – Gowanda Central School District • Patricia Lundquist – Panama Elementary – Panama Central School District • Ann Kostempski – Mount Saint Mary Academy – Private/Independent School • April Binkley – Falconer Middle/High School – Falconer Central School District • Elissa Smith – Lyndonville Elementary – Lyndonville Central School District <p>The 2024 Diversity in Collections grant cycle will be announced later this month.</p> <p>Members of the committee presented at the Fredonia Conference with area Academic Librarians. We were seeking feedback from librarians on the Skills and Areas High School Seniors need when entering College or University.</p> <p>With that information, we are currently working on updating our Fostering Student Research Skill PD. The committee is developing activities for the following areas:</p> <ul style="list-style-type: none"> • Research • Information Literacy • Composition • Technology • Reading <p>We hope to offer this PD session to area BOCES and school districts in Spring 2024.</p>		
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<p>e. Library Education, Advancement, and Partnership – Devon Cozad/Heidi Ziemer</p>	<p>e. LEAP: What we've been up to: The LEAP Committee is working on an ArcGIS Asset Mapping Project for library advocacy and education. We will achieve a hand-out district map, providing a visualization for legislators of their library resources. This could elevate their awareness of different library types in their district, the unique services and needs of those libraries, and highlight clusters or gaps in resources. This project also has the potential to be an excellent public tool, doing much the same for community members who also want to know more about specific services. As advocacy season approaches, LEAP members can meet with legislators in the upcoming weeks. We will be pushing for the extension of NOVELny funding. Towards that end, members are speaking with local and state education and library leaders, identifying networking opportunities, and spreading the word so Western New Yorkers and the entire state can keep this critical tool of digital equity.</p>		
<p>f. Preservation Committee – Reed Jones and Jessica Hollister/ Jason Barone</p>	<p>f. The Preservation Committee recently met with our newest members for the first time. In the meeting, we prioritized four potential work areas for the next year. We created working groups for each task which are listed below.</p> <p>Working Groups:</p> <ul style="list-style-type: none"> • Preservation White Paper • Disaster Prevention and Planning • A/V Projects • NEDCC Sponsorships 		

<p>g. Resource Sharing Committee – Christopher Hulsman and Joe Riggie/ Sheryl Knab</p>	<p>g. RSC-</p> <ul style="list-style-type: none"> • ESIE: An Advisory Group has started to meet regarding the next steps for platform enhancements. We will look at ways to improve the VR experience and increase awareness and marketing in the region. If you have any ideas or know someone who might be interested in a 360 tour project, please get in touch with Jason, Joe Riggie, or myself. Ken Fujiuchi, Joe Riggie, and Chris Hulsman recently published a chapter in the upcoming Encyclopedia of Libraries, librarianship, and Information Science, where ESIE is featured. • Salary Survey: Reed and Chris recently presented the project in a webinar to increase interest across the region to replicate the process for their libraries. The project is now branded as the Library Open Data Initiative as its scope has grown beyond surveying salaries. Future goals are to continue creating open data visuals for advocacy and salary equity for librarians in academic institutions. • CDL Part 2: RSC is in the early phases of planning a follow-up day conference on Controlled Digital Lending. We decided to possibly schedule a daylong conference after the move to the new facility. Details are still being worked out and most likely will happen in early fall 2024. • eBook Licensing and Advocacy Group: Created a task group that will look at identifying and improving licensing of library content, procurement, and other quality-of-life issues related to managing electronic resource records effectively. - the group is meeting soon 		
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<p>h. WNY Library Support Staff – Paul Whiting and Sarah Patton/ Jenn Northup</p>	<p>and will start with defining goals and a local environmental scan - the possible outcome is a white paper that could be used for advocacy.</p> <ul style="list-style-type: none"> • Need to recruit a new school/at-large member <p>h. WNYLSS - In the fall, WNYLSS hosted a virtual training on Libby and Hoopla for support staff statewide. In the spring, we'll also be distributing a survey to the WNYLRC membership on attitudes towards professional development for support staff. Versions of the survey will be distributed to anyone who identifies as a support staff member and to administration.</p> <p>We also have many openings on the committee. If anyone in your institution or library would be interested in getting involved in regional collaborative work or is looking to grow their professional network, please have them reach out to myself, Paul, or Sarah.</p>		
<p>8. Other Business</p>	<p>a. The next annual meeting will likely be held in September 2024. b. A chair term limit is 2 years.</p>		
<p>9. Spring 2024 Meeting</p>	<p>TBD – likely sometime in May. This will be a longer meeting, since it is followed by the new committee member orientation.</p>	<p>Sheryl will send out a survey for potential dates in Spring 2024.</p>	
<p>10. Adjournment</p>	<p>The meeting was adjourned at 11:02 AM.</p>		