



Questioning existing practices. Testing new ideas.
WNYLRC: a leader in library innovation.

Spring 2023 Committee Chairs Meeting

COMMITTEE: Committee Chairs

ATTENDING: Sheryl Knab, Heidi Ziemer, Allison Vazquez, Andrew Johnston, Michelle La Voie, Caitlin Kenney, Sarah Patton, Bryan Sajecki, Jacob Rachwal, Jay Barone, Debbie Porter, Danielle Ptak, Barbara Biljan, Alison Farinacci, Amanda Shepp, Emily Carlin, Cecelia Fuoco, Paul Whiting, Jenn Northup

EXCUSED:

ABSENT:

DATE: May 31st, 2023

LOCATION: Zoom

RECORDED BY: Jenn Northup

<i>TOPIC</i>	<i>DISCUSSION/ CONCLUSIONS</i>	<i>RECOMMENDATIONS/ACTION/ EVALUATION/FOLLOW-UP</i>	<i>RESPONSIBILITY & TARGET DATE</i>
1. Call to order – Sheryl Knab	The meeting was called to order at 9:34 AM.		
2. Introductions	All committee members introduced themselves.		
3. Approval of Fall 2022 Minutes	Requested changes to minutes: <ul style="list-style-type: none"> • ESLN IR should be ESLN AIR. • Don Matteson (not Mattison) • Caitlin Kenney – not Kennedy 	A motion made by Michelle La Voie, seconded by Danielle Ptak. Unanimously approved.	Jenn Northup will make corrections to Fall 2022 minutes.
4. Committee Membership A. Committee Funding Update I. Individual committee funds II. Committee Recruitment B. Committee Orientation I. Drafting a booklet. II. Streamlining Committee Guidelines	A.I. Debbie Porter sent a zoom chat to each committee liaison and chair their committee’s standing balance. A.II. Sheryl Knab asked that committees try to fill any open seats that exist. A committee can vote to approve new members at any point in the year if they are temporarily filling an open term seat. B.I. Sheryl Knab and Jenn Northup have discussed creating an informational book for new committee members. B.II. Current Committee Guidelines are very long and we would like to simply them.	B.I. Emily Carlin and Michelle La Voie volunteered to assist. B.II. Jacob Rachwal and Michelle La Voie volunteered.	Sheryl and Jenn will start google docs in the Committee Chairs workspace and reach out to those who volunteered to assist.

<p>D. CE</p>	<p>Uncrowned Queens, will be the guest speaker.</p> <ul style="list-style-type: none"> If WNYLRC has not visited your institution recently, please reach out to coordinate a site visit. <p>D. CE – Upcoming Webinars</p> <ul style="list-style-type: none"> June 5th – Essential Aspects of Employee Leave June 14th – Digitize your Collections with HeinOnline June 15th – Learn About CCDA: An Informational Conversation with Barbara Lilley June 28th – Writing New York State Conservation/Preservation Grants (Barbara Lilley will be at WNYLRC, will be a hybrid session) Unconference is coming up in October. The CE committee is currently accepting proposals. Committees can work together to present a project or topic. 		
<p>E. ESLN Digital Services</p> <ul style="list-style-type: none"> I. NY Heritage II. NYS Historic Newspapers III. ESLN AIR IV. EADC V. ESIE 	<p>E.I. NY Heritage- This service uses digitized items and metadata to create digital exhibits.</p> <p>E.II. NYS Historic Newspapers – Currently transferring to a new platform. Reach out to Jay if you would like to add your newspapers to the collection.</p> <p>E.III. ESLN AIR – This is an academic institutional repository. ESLN has been working with a company called Ubiquity to offer a lower cost option through group pricing. We have 7-8 schools committed but hope to get at least 10.</p> <p>E. IV. EADC – Empire ADC is a repository for finding aids. Companion finding aids should be created for any NY Heritage collection.</p> <p>E.V. ESIE – A platform that provides virtual tours and 3D modeling of spaces with integrated audio and video.</p>	<p>Reach out to Jay if you would like to contribute your collections to NY Heritage or Historic Newspapers, or create finding aids, digital exhibits, or virtual tours.</p> <p>If you are interested in learning more about the institutional repository through ESLN AIR, contact Jay.</p>	

<p>F. Advocacy Initiatives – Heidi</p> <p>G. Digital Inclusion</p>	<p>F. State funding was flat for this year, no increase. We received the same amounts for library operating aid and construction aid. We are working on changing tactics this year.</p> <p>G. The state received \$2million in federal funding to produce a State Digital Equity Plan. Libraries are identified throughout federal and state language as “community anchor institutions.” We are looking for help creating three focus groups (low income, rural areas, and people with disabilities).</p> <p>Other:</p> <ul style="list-style-type: none"> • NY Archives Conference is coming up on June 16th. Two WNYLRC members, Danielle Glynn (Roswell) and Shane Stephenson (Buffalo Naval Park) are both presenting. New York State Archives registration and info: https://www.nyarchivists.org/nyac/ • Jordan Jace (NY State Archives) is looking to collect and document Urban Renewal stories in NY. Documents and oral histories are both welcome. • As a result of past work with Consider the Source, WNYLRC has gained new members and has digitized a great amount of content, most recently working with UB to digitize funeral programs from African American Communities in Buffalo https://nyheritage.org/collections/buffalo-african-american-funeral-program-and-obituary-collection 	<p>If you are interested in doing advocacy work in the region, reach out to Heidi.</p> <p>If you have any individuals who may want to serve on a focus group, Heidi will pass this information on to Coalition Leader Don Matteson.</p> <p>Let Heidi know if you think of any individuals in your community that may have stories to share.</p>	
<p>6. Update of Committee Accomplishments to Date A. CHIA – Michelle Brancato</p>	<p>a. CHIA created Professional Development Fund guidelines:</p> <ul style="list-style-type: none"> • Funds to be put toward registration fees for workshop, webinar, class only (funds not to be used to travel or lodging) 		

<p>D. HS2C – Andrew Johnston</p>	<p>Link for Moms for Liberty Discussion - https://www.youtube.com/watch?v=hgvDQf96qI4.</p> <p>Cece Fuoco shared that this year the SLS of NYS and Directors of WNY have been proactive in helping school librarians create selection policies and make sure challenge forms and policy and procedures are in place.</p> <p>D. HS2C – The committee received 17-18 applications for the Diverse Collections Grant. Grants were awarded to:</p> <ul style="list-style-type: none"> • Lafayette High School • Gowanda High School • Panama Elementary School • Mount St. Mary • Falconer Middle/High School • Lyndenville Elementary <p>Allison Vazquez, Mellissa Laidman, and Andrew Johnston presented with Christina Hilburger in Fredonia looking for feedback from High Schools and Colleges to find out what is missing for core research skills. Padlet from discussion: https://padlet.com/ajohnston43/high-school-to-college-transition-core-skills-j7pbxbig2h9xngk0</p> <p>The Committee would like to develop a PD session with Brian Mayer based on five core skills identified.</p>		
<p>E. LEAP – Michelle La Voie</p>	<p>E. LEAP – The regional asset mapping project is ongoing, and we have 256 responses to date - nearly all publics, hospitals, and academics have responded. We are interested in evaluating digital resources that libraries have that promote digital inclusion and workforce readiness in our communities. We are hoping to identify specific libraries making an impact, and where there are gaps to address. \$2 million in funding is available in NYS, so this project will help direct action. A GIS Specialist was</p>		

<p>F. Preservation Committee – Mandi Shepp</p>	<p>hired to assist in conducting the survey and is now compiling the data.</p> <p>F. Preservation – Just finished a <i>Podcast from the Past</i> with UB’s History of Medicine. The committee is working on another podcast using historic letters and the Buffalo Historic Village. We have been looking at hosting another Preservation Institute and programs on Digital Archiving in Preservica, Making a Finding Aid, and Teaching with Primary Sources. The committee has been looking into doing site visits to various institutions.</p>		
<p>G. Resource Sharing – Barbara Biljan and Danielle Ptak</p>	<p>G) Resource Sharing – RAC has transferred grant review duties to RSC. A subcommittee of RSC reviewed the grants using a rubric RAC created. Six institutions were funded, some full, some partial. RSC updated their charge to include absorbed RAC duties. A CDL Symposium was held on March 10th, which was the first hybrid program at WNYLRC. We are currently looking into ebook lending/publisher topics for a future event. The InfoPass Program is transitioning to AcademicSHARE Pass Program. The program is being simplified because all academics have some sort of guest community cards. This transition will begin in 2024. RSC is also working on a Salary Survey Data Project using IPEDS data with Reed Jones (UB), Chris Hulsman (Buffalo State), and Jason Barone (WNYLRC).</p>		
<p>H. WNYLSS – Sarah Patton and Paul Whiting</p>	<p>H) In the 22-23 fiscal year, the WNY Library Support Staff Committee organized two events that were free of charge and open to all library staff. The two <i>Getting to Know You</i> events were held at Frank Lloyd Wright’s Darwin Martin House in Buffalo, NY and Special Collections located in Capen Hall at University at Buffalo’s North</p>		

	<p>Campus. The committee has also begun sponsoring conference registrations and awarded four sponsorships to library support staff within the WNYLRC region to the annual Unconference, which was held at Buffalo and Erie County’s Central Library on October 7th, 2022. The committee is currently working on a survey to determine what institutional support exists for support staff to attend professional development opportunities. We hope the survey findings will assist us in providing training for support staff in areas where gaps exist. We plan to distribute the survey to both library administration and a wide range of library roles which do not require an MLS or equivalent degree. We have just begun working on the survey design, and you should see it distributed through various list-servs, especially WNYLIB-L and WNYLA (for library assistants/support staff).</p>		
7. Other Business	<p>WNYLRC’s Hospital Library Services Program has received all their participant hospital contracts for the 23-24 year.</p>		
8. Fall 2023 meeting	<p>TBD – likely sometime in November.</p>	<p>Sheryl will send out an email in the Fall to schedule the Fall 2023 meeting.</p>	
9. Adjournment	<p>The Chairs meeting adjourned at 11:10AM. Members took a 5-minute break before beginning the New Committee Member Orientation.</p>		