

Spring 2024 Committee Chairs Meeting

COMMITTEE: Committee Chairs

ATTENDING: Sheryl Knab (WNYLRC), Jay Barone (WNYLRC), Caitlin Kenney (WNYLRC), Jenn Northup (WNYLRC), Emily Carlin (WNYLRC), Debra Porter (WNYLRC), Grace DiVirgilio (WNYLRC), Joe Riggie (Buffalo State), Allison Vazquez (Trocaire), Michelle Brancato (Trocaire), Jessica Hollister (SUNY Buffalo), Sarah Patton (SUNY Buffalo), Devon Cozad (Daemon), Jacob Rachwal (BECPL), Reed Jones (SUNY Buffalo), Chris Hulsman (Buffalo State)

New Members: Adelina DiPalo, Amealia Brousseau, Grace Trimper, Melissa Polovich, Michelle Zafron, Nicholas Michalski, Phoebe Greene

DATE: Thursday, May 23, 2024 9:30 AM

LOCATION: Zoom

RECORDED BY: Emily Carlin

TOPIC	DISCUSSION/ CONCLUSIONS	RECOMMENDATIONS/ACTION/ EVALUATION/FOLLOW-UP	RESPONSIBILITY & TARGET DATE
1. Call to order – Sheryl Knab	The meeting was called to order at 9:33 AM.		
2. Introductions	All committee chairs and WNYLRC staff introduced themselves.		
3. Approval of Fall 2023 Minutes [Action]	The minutes were emailed to the group for review before the meeting.	Jessica Hollister made a motion to approve the Fall 2023 minutes. Allison Vazquez seconded. Motion passed.	
4. Committee Membership a. Committee Funding Update – Debbie Porter i. Individual Committee Funds b. Committee Recruitment Ideas	i. Debra Porter shared committee fund balances via Zoom chat with all committee chairs. ii. Brainstorming ideas for recruitment: Grace – at big institutions get a volunteer to spread the word about the committees. Sheryl – We have trouble reaching schools and smaller branch and contract libraries Jacob – speak at managers'	Jacob will inquire whether a WNYLRC representative could speak at a managers' meeting. Caitlin will reach out to Ben at UB LIS program to connect	

<p>c. Committee Orientation</p>	<p>meeting for public libraries. People might be daunted by the commitment to committee service. Jenn – Support Staff committee has a standing monthly meeting which has allowed more people to plan around it. Devon – School library people can't make the meetings because there's no one to cover for them and they have so many different responsibilities. Do they need a co-chair so that one person can meet with the people who can't meet during their workday? Allison – maybe two meetings or a running email or team chat? Sheryl – we can work through Ben to get to library students Grace – committees could use Slack? Jenn pointed out that some people have trouble installing software Sheryl – we have Google Space which has built-in chat function (per document) Other ideas please email Sheryl.</p> <p>iii. Chairs need to introduce new committee members to the booklet and ask them to write a small paragraph saying whether it was helpful and how to improve it. Workbook is on all of the committee pages.</p>	<p>with current library students.</p>	
<p>6. WNYLRC update a. Committee Guidelines Draft - Sheryl</p> <p>b. WNYLRC awards (Caitlin)</p>	<p>i Committee Guidelines Draft changes</p> <p>ii Awards nominations are open. June 30th deadline to submit nominations. Awards</p>	<p>Joe Riggie moved to approve the guidelines. Jacob seconded Motion passed unanimously.</p>	

	<p>will be announced at Annual Meeting at the Comedy Museum October 22nd. Registration will be open in August.</p>		
c. WNYLRC move (Sheryl)	<p>iii June 22nd WNYLRC will be in new space. Open house in August; announcement coming soon.</p>		
d. WNYLRC 5-Year Plan (Sheryl)	<p>iv WNYLRC will put out survey to members. Committee chairs, staff, board members will have a retreat summer 2025 to discuss initiatives to implement in strategic plan. Will have a complete first draft September 2025.</p> <p>Strategic Planning Committee at Board level has been dissolved. Instead of committees, going to have ad hoc task groups. Need a task group to work with WNYLRC staff and board on timeline, retreat, member survey, etc.</p> <p>Allison suggested that climate change will be an important addition to plan.</p> <p>Other topic areas, speaker ideas etc. email Sheryl.</p>	<p>Jessica and Sarah volunteered to be on the task group. Jacob will look into finding a public library person.</p>	
d. AskUs 24/7 (Caitlin)	<p>Webinar yesterday (5/22) on LibAnswers for public libraries. Losing a couple of libraries (College of St. Rose, Wales College) due to closures.</p> <p>Meeting with Springshare, another webinar on LibApps coming up 5/29. Caitlin shared registration link.</p>		
e. Membership services and Continuing Education (Jenn)	<p>NYAC Watch Party – free virtual conference (archives & genealogy)</p> <p>Friday, June 7, 2024 - 9:00 AM - 3:00 PM at downtown BECPL Central Library</p> <p>Building Your Research Data Management Toolkit: Integrating RDM into Your Liaison Work, 2 Day Workshop (ESLN)</p> <p>7/16 & 7/17</p>		

	<p>WNYLRC Open House Tentatively scheduled for Thursday, August 15th, 1-5</p> <p>Unconference – now accepting proposals! Central Library in downtown Buffalo on Friday, October 11, 2024.</p> <p>Annual Meeting – National Comedy Center in Jamestown</p> <p>Tentative plans for Fall: Supreme Court Law Library in Buffalo, NY, databases that community members can access, Buffalo City Historian / Clerk provide an overview of the records they have</p> <p>Programs to highlight primary resources held by members that can be incorporated in classroom settings or other library programming to increase student engagement.</p> <p>Planning site visits for members in Chautauqua County</p> <p>If your committee is working on an event, please let Jenn know so she can help and get it on the calendar and make sure we don't end up with any conflicts</p> <p>Ideas for site visits contact Jenn</p>		
<p>e. ESLN Digital Services (Jay, Reed)</p> <p>i. NY Heritage</p> <p>ii. NYS Historic Newspapers</p> <p>ii. ESLN Air</p> <p>iii. EADC (Empire Archival</p>	<p>Digital services can help members with digitization projects. Have platforms for finding aids, digitizing collections, digitizing space, etc. Contact Jay for details.</p> <p>NY Heritage may be changing to new platform, don't know details yet but probably won't have a big impact on members. ESIE less likely to cause nausea now.</p>		

<p>Discovery Cooperative</p> <p>iv. ESIE (Empire State Immersive Experiences)</p>	<p>Reed: SUNYLA presentation on salary data. Tableau public. If interested in working with open data, there's a guide on the site to help. Contact Reed and Jay with ideas. Members should put comments on the IPEDS website to discourage removing the data collection.</p>		
<p>f. Advocacy Initiatives – Caitlin Kenney</p>	<p>State Budget: The New York State FY 2025 Budget was passed at the end of April and we have some updates to share. Increases were made to funds for libraries, including State Library Aid and Library Construction Aid. Additionally, included in this budget is a new allocation for NOVELny which will allow the program to continue for another year.</p> <p>State Aid for Libraries (Operating Aid): \$103.852 million +\$4.252 million from FY 2024</p> <p>State Aid for Library Construction: \$44 million +\$10 million from FY 2024</p> <p>Library Materials Aid: \$6.25/Pupil - Flat to FY 2024</p> <p>NOVELny: \$3 million - New allocation for FY 2025</p> <p>We are thankful to our state legislators who worked to include these increases in the new budget. We ask our members to please make sure to send a thank you note to local representatives for these budget allocations. You can download a customizable template thank you letter at the bottom of the Advocacy page on our website.</p>		

<p>g. Digital Inclusion – Jenn</p>	<p>Legislative initiatives we are supporting: Library Materials Aid Increase (S8478A) Freedom to Read Act – 2 different versions, 1 each for schools/publics (S6350B/S7677A) Ebook Consumer Protection (S6868A) Elimination of Library Construction Aid Cap (S7093)</p> <p>Jenn has been working with WNY Digital Equity Coalition. Met last week at St. Bonaventure to figure out mission and vision and the role the coalition might play. Focused on movements of Connect All office. Their role is to build New York State's digital infrastructure and increase connectivity for NY-ers. The ConnectALL Office oversees the statewide digital equity plan and is or will soon be administering over \$1 billion in public investments across the state. More information to come from Jenn.</p>		
<p>7. Update of Committee Accomplishments to date</p> <p>i. Committee for Health Information Access – Michelle Brancato/Grace Di Virgilio</p>	<p>a. CHIA met 3 times. Events in the works: possible table at WNY Developmental Disability Services event to provide information about government health resources – June 2024; Table at Health Fair at Orchard Park Public Library July 10th. Table at Meriweather library in the next few weeks.</p> <p>Purchased 2 iHeart devices to use at health events. Plans to purchase hygiene kits - exploring where to purchase kits from and what to include in the kits (looking at Greater Good store downtown), pricing reuseable bags to give out at events.</p>		

		Potential to work with Every Bottom Covered (local diaper bank).		
ii.	Continuing Education Committee – Jacob Rachwal	Planning next Intersect (un)Conference: Innovate or Stagnate: Embracing Necessary Change in Library Practices! which will be held on Friday, October 11 at the Central Library in Buffalo. Currently accepting proposals for presentations at the event. Proposals can be sent to: https://padlet.com/sajecki105/unconference2024		
iii.	Equity, Diversity, Inclusion, and Anti-racism (EDIAr) – Allison Vazquez /Emily Carlin	Kristi Dougherty was taking over as chair while Allison was on leave, so committee hasn't met since December. Funded one of HS2C's Diversity grants to purchase books for school libraries. Working on creating a LibGuide for how libraries can assist asylum seekers. Working on creating a series of workshops to teach librarians how to make a community archive and how to encourage minoritized individuals to donate to existing community archives to preserve local history. Hosted a workshop on crafting effective book challenge policies. Will meet next week.		
iv.	High School to College Continuum – Allison Vazquez (for Andrew Johnson)	Offered Diversity Collection Grant to k-12 schools. Received 16 applications and awarded \$500. EDIAr contributed \$500. Winners: Melissa Swick – Maryvale Intermediate/Middle School – Maryvale School District; Tracy Wing – Anthony J. Schmidt Elementary – Lake Shore Central School District; Nava Fader – ECC School 17 – Buffalo Public Schools; Jennifer Patterson – Tonawanda High School – Tonawanda City School District; Melissa Swick – Maryvale Intermediate/Middle School – Maryvale School District Looking at grant eligibility requirements.		

<p>v. Library Education, Advancement, and Partnership – Devon Cozad/Caitlin Kenney</p>	<p>We are currently working on updating our Fostering Student Research Skill PD. The committee is developing activities for the following areas: Research, Information Literacy, Composition, Technology, Reading</p> <p>We hope to offer this PD session to area BOCES and school districts soon</p> <p>We will be presenting at the June BOE for Tonawanda.</p> <p>The LEAP committee is currently assessing the data from Asset Mapping project and discussing which needs and trends to follow up on. For example, we may want to form roundtable discussions with libraries who want to create or expand their makerspaces. Hope to connect libraries with local business community. Invited to attend meetings for the upcoming Creative Business Symposium in the fall.</p> <p>Advocacy: pursuing a relationship with Senator Tim Kennedy's office. Hope to host advocacy workshops towards the end of summer or fall. Goals of getting an insider view on what the effective methods of advocacy are when asking for continued service support and funding increases. Libraries could then host their own community advocacy workshops and meetings so their patrons can meaningfully contribute to the conversation.</p> <p>Caitlin will be working with Devon and transitioning to liaison role as Heidi will be completely retiring in February.</p>		
<p>vi. Preservation</p>	<p>The Preservation Committee identified 2 main tasks for this year which we assigned</p>		

	<p>Committee – Reed Jones and Jessica Hollister/ Jason Barone</p> <p>committee members to task groups based on interest:</p> <p>Promoting and facilitating Northeast Document Conservation Center (NEDCC) workshop and training sponsorships. We created the following workflow: small-scale promotion of NEDCC trainings to WNYLRC members; distribution, collection, and management of interested members' sponsorship applications; voting for approval on sponsorship applications; facilitation of training registrations directly through NEDCC.</p> <p>Developing materials for member institutions to help libraries and archives of varying sizes craft their own disaster prevention plans. The group is finishing up drafting sample guides of their institutions for reference based on the template available through the New York State Archives. Work is continuing, and efforts are shifting towards a list of potential contacts for services and supplies related to disaster prevention and response.</p>		
<p>vii.</p>	<p>Resource Sharing Committee –Joe Riggie/ Sheryl Knab</p> <p>Jason recently had to take proactive steps to repel bots from the ESIE website. There was a brief period of downtime. Currently everything is restored.</p> <p>ESIE Advisory Group has met to discuss potential improvements. Advisory group recommends creating a larger user experience group to collect feedback on site usability.</p> <p>Chris & Joe visited the Buffalo Maritime Center Construction Shed at Canalside to photograph the ECB Seneca Chief replica that was just launched. Working with Eddie Knibloe, Exhibits and Collection Manager, we were able to capture the final stages of construction in the shed. Additionally, the construction shed will be converted into a museum. The upload of the Seneca Chief images will begin in June. This is a good opportunity for outreach and marketing of</p>		

	<p>the ESIE platform as the events surrounding the Seneca Chief have been popular in the community.</p> <p>CDL Workshop – Part II</p> <p>This idea had been tabled as CDL is currently in stasis due to the recent legal developments.</p> <p>Regional interest is mostly generated from UB and there is concern that there is little to no movement on this issue since the last workshop.</p> <p>New Ideas for workshop in Fall (as a welcome to new WNYLRC home): The future of Librarianship in academic, special, and public libraries Open Access 2026 – how journal packages will change (need public focus) Artificial Intelligence</p> <p>RSC Does have some funds to use if needed.</p> <p>WNYLRC Libraries Open Data Project</p> <p>Reed, Jason, and Chris have updated the Open Data Project Tableau Visuals to include the 2022 IPEDS data. The website is currently located at https://wnylrc.libguides.com/salariesurvey - We are hoping to update the URL shortly to reflect the changes</p> <p>The recent announcement that IPEDS will discontinue the Academic Libraries portion of the IPEDS survey is detrimental to this project. ALA, ACRL, NYSL, and other consortia have provided opposition to this move.</p> <p>Advocacy Focus Group - RSC has been considering creating an advocacy group that focuses on Vendor Transparency. There have been a couple of meetings discussing the scope of this group, however, there has been difficulty nailing down a specific focus.</p>		
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<p>viii. WNY Library Support Staff – Paul Whiting and Sarah Patton/Jenn Northup</p>	<p>The idea to survey the region or prepare a regional climate survey has been discussed</p> <p>CrossLink – IDS-sponsored resource sharing tool under development. Mark Sullivan has come in to talk to committee about it. Does not rely on OCLC; attempt to create a resource-sharing resource that works across platforms. Early in development.</p> <p>We have spent much of this Spring creating two surveys related to professional development for library support staff workers. One survey will be sent to support staff themselves, who will report on their desire for professional development and support from management. One will be sent to managers to gauge their level of support for professional development opportunities for support staff. This survey will be distributed shortly.</p> <p>We also arranged a Getting to Know You Event at the AKG Art Gallery Archives in March. In November we hosted a webinar from Kathy Dempsey on marketing and communication for libraries. In the future we anticipate continued Getting to Know You networking events, webinars, and sponsoring registration to NYLA's Library Skills Academy and WNYLRC's Unconference.</p>		
<p>8. Other Business</p>	<p>A chair term limit is 2 years. If you have been a chair for 2 years it's time to pass the torch.</p>		
<p>9. Fall 2024 Meeting</p>	<p>Probably November; date TBD, hopefully in person.</p>		
<p>10. New members introductions</p>	<p>All committee chairs and WNYLRC staff re-introduced themselves. New members: Grace Trimper (UB) rejoining Preservation Melissa Polovich (UB) WNYSS Michelle Zafron (UB) CHIA Adelina DiPaolo (Hilbert) WNYSS</p>		

	Phoebe Greene (UB) WNYSS Amealia Brousse (BECPL) CE Nick Michalski (UB) Preservation		
11. Committee breakout rooms	RS, CHIA, WNYSS, CE, and Preservation Committee members were put in breakout rooms for orientation. New members will review the handbook and provide feedback/anecdotes on its usefulness.		
12. Adjournment	The meeting was adjourned at 11:51.		

Unapproved