

# Western New York Library Resources Council Annual Report for Library Systems - 2024 (Reference and Research Library Resources Systems 2024-2025

## 1. General System Information

### System/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

Please use the note field to explain answers when necessary. This note field can also be used for local notes.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

1.1	SEDCODE	140600700038
1.2	System Name	Western New York Library Resources Council
1.3	Beginning Reporting Year	7/1/2024
1.4	Ending Reporting Year	6/30/2025
1.5	Street Address	180 Lawrence Bell Drive, Suite 104
<b>Note:</b> WNYLRC moved locations July 1 , 2024		
1.6	City	Amherst
<b>Note:</b> WNYLRC moved locations July 1 , 2024		
1.7	Zip Code	14221
<b>Note:</b> WNYLRC moved locations July 1 , 2024		
1.8	Four-Digit Zip Code Extension (enter N/A is unknown)	7778
1.9	Mailing Address	180 Lawrence Bell Drive, Suite 104

1.10	City	Amherst
1.11	Zip Code	14221
1.12	Four-Digit Zip Code Extension (enter N/A if unknown)	7778
1.13	Library System Telephone Number (enter 10 digits only and hit the Tab key)	(716) 633-0705
1.15	System Home Page URL	<a href="https://www.wnylrc.org">https://www.wnylrc.org</a>
1.16	URL of the system's complete Plan of Service	<a href="https://wnylrc.org/about/plan-of-service">https://wnylrc.org/about/plan-of-service</a>
1.17	Population Chartered to Serve (2020 Census)	1,470,332
1.18	Area Chartered to Serve (square miles)	4,818
1.19	Federal Employer Identification Number	160925008
1.20	County	Erie
1.21	County (Counties) Served	Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans
1.22	School District	Williamsville School District

Please report information for the current system director (as of the date the report is being completed).

1.24	First Name of System Director	Sheryl
1.25	Last Name of System Director	Knab
1.26	NYS Public Librarian Certification Number of the Director of Public Library System, and Reference and Research Library Resources System.	18383
1.27	Is the 3Rs director eligible for a New York State Public Librarians Certificate?	Y

1.31 Telephone Number of the System (716) 633-0705 Ext. 121  
Director, including area code and  
extension (enter digits only, field will  
automatically format with extension)

1.32 E-Mail Address of the System sknab@wnylrc.org  
Director

1.47 Does the system charge a membership fee? Enter Y for Yes, N for No. Y

### Unusual Circumstances

1.49 For the reporting year, has the system experienced any unusual circumstance(s) that affected the statistics and/or information reported (e.g. natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? Indicate Y for Yes, N for No N

## 2. Personnel Information

2.1 FTE (Full-Time Equivalent Calculation) 35  
The number of hours per work week used to compute FTE for all budgeted positions.

### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS (enter to two decimal places; enter decimal point)

2.8 3Rs Library System Director per CR 90.5(a)(1) and 90.7 - Filled Position FTE 1.00

2.9 3Rs Library System Director per CR 90.5(a)(1) and 90.7 - Vacant Position FTE 0

2.10 Librarians - Filled Position(s) FTE 5.1

**Note:** A new hire, Michael Green, started in February to replace Heidi Ziemer (listed in other professional staff). Jason Barone left employment in October, his duties were assumed by other staff and outside IT professionals and will not be replaced at this time.

2.11 Librarians - Vacant Position(s) 0  
FTE

2.14 Total Librarians - Filled Position(s) 6.10  
FTE (total questions 2.8 + 2.10)

2.15 Total Librarians - Vacant  
Position(s) FTE (total questions 2.9 +  
2.11) 0.00

2.16 Total Other Professional Staff - 0.2  
Filled Position(s) FTE

**Note:** Heidi Ziemer, Archivist only worked part time during 2024-2025, retiring in March 2025.

2.17 Total Other Professional Staff - 0  
Vacant Position(s) FTE

2.18 Total Other Staff - Filled 1.0  
Position(s) FTE

2.19 Total Other Staff - Vacant 0  
Position(s) FTE

2.20 Total Paid Staff - Filled Position(s) 7.30  
FTE (total questions 2.14 + 2.16 + 2.18)

2.21 Total Paid Staff - Vacant 0.00  
Position(s) FTE (total questions 2.15 +  
2.17 + 2.19)

#### SALARY INFORMATION

2.24 System Director FTE 1

2.25 System Director Current Annual \$125,130  
Salary

### 3. System Membership, Outlets and Governance

#### PUBLIC SERVICE OUTLETS

Report information as of the end of the reporting year indicated in questions 1.3 and 1.4.

3.1 Number of academic library 16  
members

3.2	Number of special library members (excluding hospital)	13
3.3	Number of hospital library members	10
3.4	Number of public library system members	3
3.5	Number of individual public and association library members	0
3.6	Number of school library system members	5
3.7	<b>Total number of member libraries (total 3.1 through 3.6)</b>	<b>47</b>
3.8	Other (non-library) members (provide breakdown using State note)	17

**Note:** Note: 3 organizational Members who represent library interests: LCHIB, UB's Dept. of Information Studies, and School Library Assoc. of WNY, 14 special libraries with staff who do not have an MLS.

3.15 Main Library/System Headquarters 1

#### BOARD /COUNCIL MEETINGS

3.22	Total number of public library system/3Rs board meetings or school library system council meetings held during reporting year	6
3.24	Current number of <u>voting</u> positions on system board/council. Please add a note if this has changed from the previous year report.	15
3.25	Board/Council Selection - Enter Board/Council Selection Code (select one; drop-down). If O is selected, please use the State note to explain how members were named to the Board/Council.	E

**SYSTEM BOARD/COUNCIL Repeating Group #1** Board/Council Member - complete one record for each Board/Council Member. For each vacant position, select "Vacant" in question 1, and enter N/A in questions 2-11 of the repeating group. You may 1) enter the data for the Board/Council Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into Collect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking [here](#). **Note that the Board Council positions have been pre-filled with last year's information. Please make sure that information is updated as needed. The spreadsheet option is still available if that is easier to update. If you use the spreadsheet option, the Board President will need to be added as it was in a separate group in the previous year's reports.** Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com).

- |     |   |  |
|-----|---|--|
| 1.  | Status: Filled, Vacant                    | Filled                                 |
| 2.  | Title: Board President, Board Member, N/A | President                              |
| 3.  | First Name                                | Janice                                 |
| 4.  | Last Name                                 | Dekoff                                 |
| 5.  | Institutional Affiliation                 | Chautauqua Cattaraugus Librrary System |
| 6.  | Professional Title                        | Executive Director                     |
| 7.  | Mailing Address                           | 106 W. Fifth Street                    |
| 8.  | City                                      | Jamestown                              |
| 9.  | Zip Code (enter five digits only)         | 14701                                  |
| 10. | Term Expires - Month or N/A               | December                               |
| 11. | Term Expires - Year (YYYY) or N/A         | 2025                                   |

- |    |   |                       |
|----|---|-----------------------|
| 1. | Status: Filled, Vacant                    | Filled                |
| 2. | Title: Board President, Board Member, N/A | Board Member          |
| 3. | First Name                                | Scott                 |
| 4. | Last Name                                 | Hollander             |
| 5. | Institutional Affiliation                 | University at Buffalo |

6.	Professional Title	Chief of Staff; Director of Communications and Associate University Librarian for Distinctive Collections
7.	Mailing Address	433D Capen Hall, North Campus
8.	City	Buffalo
9.	Zip Code (enter five digits only)	14260
10.	Term Expires - Month or N/A	December
11.	Term Expires - Year (YYYY) or N/A	2029
1.	Status: Filled, Vacant	Filled
2.	Title: Board President, Board Member, N/A	Board Member
3.	First Name	Cecelia
4.	Last Name	Fuoco
5.	Institutional Affiliation	Cattaraugus-Allegany BOCES School Library System
6.	Professional Title	Director
7.	Mailing Address	1825 Windfall Road
8.	City	Olean
9.	Zip Code (enter five digits only)	14760
10.	Term Expires - Month or N/A	December
11.	Term Expires - Year (YYYY) or N/A	2029
1.	Status: Filled, Vacant	Filled
2.	Title: Board President, Board Member, N/A	Board Member

3.	First Name	Heather
4.	Last Name	Gring
5.	Institutional Affiliation	Buffalo & Erie County Public Library
6.	Professional Title	Rare Book Curator
7.	Mailing Address	1 Lafayette Square
8.	City	Buffalo
9.	Zip Code (enter five digits only)	14203
10.	Term Expires - Month or N/A	December
11.	Term Expires - Year (YYYY) or N/A	2029

1.	Status: Filled, Vacant	Filled
2.	Title: Board President, Board Member, N/A	Board Member

3.	First Name	Alicia
4.	Last Name	Thompson
5.	Institutional Affiliation	Buffalo Public Schools
6.	Professional Title	Director of Instructional Technology
7.	Mailing Address	1515 South Park Ave.
8.	City	Buffalo
9.	Zip Code (enter five digits only)	14220
10.	Term Expires - Month or N/A	December
11.	Term Expires - Year (YYYY) or N/A	2026

1. Status: Filled, Vacant Filled
2. Title: Board President, Board Member, N/A Board Member
3. First Name Ayodele
4. Last Name Ojumu
5. Institutional Affiliation PS#304 Hutchinson Central Technical High School
6. Professional Title Library Media Specialist
7. Mailing Address 256 South Elmwood Ave.
8. City Buffalo
9. Zip Code (enter five digits only) 14201
10. Term Expires - Month or N/A December
11. Term Expires - Year (YYYY) or N/A 2028

1. Status: Filled, Vacant Filled
2. Title: Board President, Board Member, N/A Board Member
3. First Name Kristine
4. Last Name Kasbohm
5. Institutional Affiliation Canisius University
6. Professional Title Director
7. Mailing Address Andrew L. Bouwhuis Library, 2001 Main Street
8. City Buffalo
9. Zip Code (enter five digits only) 14208

10.	Term Expires - Month or N/A	December
11.	Term Expires - Year (YYYY) or N/A	2025
1.	Status: Filled, Vacant	Filled
2.	Title: Board President, Board Member, N/A	Board Member
3.	First Name	Dorinda
4.	Last Name	Darden
5.	Institutional Affiliation	Buffalo & Erie County Public Library
6.	Professional Title	Interim Director
7.	Mailing Address	1 Lafayette Square
8.	City	Buffalo
9.	Zip Code (enter five digits only)	14203
10.	Term Expires - Month or N/A	December
11.	Term Expires - Year (YYYY) or N/A	2028
1.	Status: Filled, Vacant	Filled
2.	Title: Board President, Board Member, N/A	Board Member
3.	First Name	Keith
4.	Last Name	Mages
5.	Institutional Affiliation	University at Buffalo, University at Buffalo, Robert L. Brown History of Medicine
6.	Professional Title	Curator

7. Mailing Address Abbott Library, 85 Abbott Hall South Campus
8. City Buffalo
9. Zip Code (enter five digits only) 14214
10. Term Expires - Month or N/A December
11. Term Expires - Year (YYYY) or N/A 2025

1. Status: Filled, Vacant Filled
2. Title: Board President, Board Member, N/A Board Member

3. First Name Gretchen
4. Last Name Schweigert
5. Institutional Affiliation Newfane Public Library, Nioga
6. Professional Title Library Director
7. Mailing Address 2761 Maple Ave.
8. City Newfane
9. Zip Code (enter five digits only) 14108
10. Term Expires - Month or N/A December
11. Term Expires - Year (YYYY) or N/A 2027

1. Status: Filled, Vacant Filled
2. Title: Board President, Board Member, N/A Board Member
3. First Name Justin

4.	Last Name	Cronise
5.	Institutional Affiliation	SUNY Erie
6.	Professional Title	College Librarian
7.	Mailing Address	4041 Southwestern Blvd.
8.	City	Orchard Park
9.	Zip Code (enter five digits only)	14127
10.	Term Expires - Month or N/A	December
11.	Term Expires - Year (YYYY) or N/A	2027

1.	Status: Filled, Vacant	Filled
2.	Title: Board President, Board Member, N/A	Board Member

3.	First Name	Dr. Jamie
4.	Last Name	Smith
5.	Institutional Affiliation	JD Smith Solutions
6.	Professional Title	CEO
7.	Mailing Address	176 E Morris Avenue
8.	City	Buffalo
9.	Zip Code (enter five digits only)	14214
10.	Term Expires - Month or N/A	December
11.	Term Expires - Year (YYYY) or N/A	2027

1.	Status: Filled, Vacant	Filled
----	------------------------	--------

- |     |   |   |
|-----|---|---|
| 2.  | Title: Board President, Board Member, N/A | Board Member  |
| 3.  | First Name                                | Dennis  |
| 4.  | Last Name                                 | Galucki   |
| 5.  | Institutional Affiliation                 | Center for the Study of Art, Architecture, History and Nature |
| 6.  | Professional Title                        | Director  |
| 7.  | Mailing Address                           | 1088 Delaware Ave. 16B  |
| 8.  | City                                      | Buffalo   |
| 9.  | Zip Code (enter five digits only)         | 14209   |
| 10. | Term Expires - Month or N/A               | December  |
| 11. | Term Expires - Year (YYYY) or N/A         | 2026  |
- 
- |    |   |  |
|----|---|--|
| 1. | Status: Filled, Vacant                    | Filled   |
| 2. | Title: Board President, Board Member, N/A | Board Member   |
| 3. | First Name                                | Dan  |
| 4. | Last Name                                 | Albertson  |
| 5. | Institutional Affiliation                 | University at Buffalo, Graduate School of Education, Dept of Information of Sciences |
| 6. | Professional Title                        | Chair and Professor  |
| 7. | Mailing Address                           | 526 Baldy Hall   |
| 8. | City                                      | Buffalo  |
| 9. | Zip Code (enter five digits only)         | 14260  |

- |     |   |   |
|-----|---|---|
| 10. | Term Expires - Month or N/A               | December  |
| 11. | Term Expires - Year (YYYY) or N/A         | 2026  |
| 1.  | Status: Filled, Vacant                    | Filled  |
| 2.  | Title: Board President, Board Member, N/A | Board Member                                    |
| 3.  | First Name                                | Kathryn   |
| 4.  | Last Name                                 | Leacock   |
| 5.  | Institutional Affiliation                 | Buffalo Museum of Science, Tift Nature Preserve |
| 6.  | Professional Title                        | Director of Collections                         |
| 7.  | Mailing Address                           | 1020 Humboldt Parkway                           |
| 8.  | City                                      | Buffalo   |
| 9.  | Zip Code (enter five digits only)         | 14211   |
| 10. | Term Expires - Month or N/A               | December  |
| 11. | Term Expires - Year (YYYY) or N/A         | 2029  |

## 5. System Services

Catalog/Website/Interlibrary Loan

### TECHNOLOGY AND RESOURCE SHARING

#### UNION LIST OF SERIALS

5.21 Does the system have a union list of serials? (Enter Y for Yes, N for No. If No, enter zero (0) on question 5.22.) N

5.22 How many libraries participate in (or submit records for) the union list of serials? N/A

## COMBINED SYSTEM UNION CATALOG AND UNION LIST OF SERIALS

5.23 Does the system's union catalog contain both books and serials? (Enter Y for Yes, N for No, or N/A) N/A

### VISITS TO THE SYSTEM'S WEB SITE

5.24 Annual number of visits to the system's web site 133,000

**Note:** The increase in numbers is due to a variety of factors. Generally, our website receives significantly more traffic than last year because of an increase in "bot" activity, that is being managed through Cloudflare tools. Additionally, we received an unprecedented amount of traffic to two Ask the Lawyer resources, published in response to federal executive orders in January and February 2025. The spike began when we published Summary and Analysis of Potential Impact of January 2025 POTUS Executive Orders on Libraries Served by the ESLN on Jan 29, 2025. Top Ten Risk Management Exercises For Governing Boards of Libraries & Cultural Institutions During the 2025 Federal Shift" was published February 4, 2025. That day alone, this page was viewed by 47,600 "new users" (as now defined by Google Analytics as the "first open" event, meaning it was a direct link). This link was posted on our WNYLIB-L listserv and then shared statewide by all councils. Web traffic from February 2025 to the two mentioned web pages is the primary cause of our increase in users between the two fiscal years.

### SYSTEM INTERLIBRARY LOAN ACTIVITY

5.25 Total items provided (loaned) 0

5.26 Total items received (borrowed) 0

5.27 Total requests provided (loaned) 0  
unfilled

5.28 Total requests received (borrowed) 0  
unfilled

5.29 Total interlibrary loan activity 0  
(total questions 5.25 through 5.28)

### Delivery/Continuing Education

5.30 Does the system have a regional access borrower's card program to provide direct access to research collections? (Enter Y for Yes, N for No) Y

**Note:** Very few use it since AcademicShare is freely available.

### DELIVERY

5.31 Do you provide delivery? N

**CONTINUING EDUCATION/STAFF DEVELOPMENT  
Workshops/Meetings/Training Sessions**

**Resource sharing (ILL, collection development, etc.)**

Note: Workshops with multiple topics can only be counted once.

5.33 Number of sessions 0

5.34 Number of participants 0

**Technology**

5.36 Number of sessions 1

5.37 Number of participants 31

**Digitization**

5.39 Number of sessions 0

5.40 Number of participants 0

**Continuing Education Cont.**

**Leadership**

5.42 Number of sessions 6

5.43 Number of participants 43

**Management & Supervisory**

5.45 Number of sessions 5

5.46 Number of participants 61

**Planning and Evaluation**

5.48 Number of sessions 6

5.49 Number of participants 104

**Awareness and Advocacy**

5.51 Number of sessions 15

5.52 Number of participants 555

**Trustee/Council Training**

5.54 Number of sessions 0

5.55 Number of participants 0

**Continuing Education Cont.****Special Client Populations**

5.57 Number of sessions 3

5.58 Number of participants 181

**Children's Services/Elementary Grade Levels**

5.60 Number of sessions 0

5.61 Number of participants 0

**Young Adult Services/Middle and High School Grade Levels**

5.63 Number of sessions 1

5.64 Number of participants 16

**General Adult Services**

5.66 Number of sessions 0

5.67 Number of participants 0

**E-Resources**

5.72 Number of sessions 0

5.73 Number of participants 0

**Other**

5.75 Does the system provide other Workshops/Meetings/Training Sessions not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic; if No, enter N/A for questions 1, 2 and 3 of one repeating group. Y

**System Services Repeating Group #2 Q5.75 (1-3)**

1.	Topic	Preservation
2.	Number of sessions	1
3.	Number of participants	6
1.	Topic	Networking
2.	Number of sessions	4
3.	Number of participants	86
1.	Topic	Archives
2.	Number of sessions	1
3.	Number of participants	25

5.76 **Grand Total Sessions** (total questions 5.33, 5.36, 5.39, 5.42, 5.45, 5.48, 5.51, 5.54, 5.57, 5.60, 5.63, 5.66, 5.72 and total of question #2 of Repeating Group #2) 43

5.77 **Grand Total Participants** (total questions 5.34, 5.37, 5.40, 5.43, 5.46, 5.49, 5.52, 5.55, 5.58, 5.61, 5.64, 5.67, 5.73 and total of question #3 of Repeating Group #2) 1,108

## COORDINATED SERVICES

5.79 Indicate which services the system provides (check all that apply):

**Note:** For questions which include a choice of "Other", please add a Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

a. Coordinated purchase of print materials Yes

**Note:** WNYLRC Purchases these materials on behalf of our hospital libraries.

b. Coordinated purchase of non-print materials Yes

**Note:** WNYLRC purchases Library World e-books for member hospital libraries

c. Negotiated pricing for licensed electronic collection purchases (not purchasing) No

d. Cataloging No

e. Materials processing No

f. Coordinated purchase of office supplies No

g. Coordinated computer services/purchases No

h. Virtual reference Yes

**Note:** WNYLRC provides and manages the cooperative service Ask Us 24/7 service on behalf of ESLN and the entire state.

i. Other (describe using the Note) Yes

**Note:** Note: WNYLRC works with other councils to coordinate and curate collections for: New York State Historic Newspapers, Empire Archival Discovery Collaborative (EAD repository), New York Heritage, and Empire State Immersive Experiences (360 images).

j. N/A No

## CONSULTING AND TECHNICAL ASSISTANCE SERVICES

5.81 Indicate which consulting and technical assistance services the system provides (check all that apply).

**Note:** If "Other" is selected, please add a Note of explanation.

a. Consulting with member libraries on grants, and state and federal funding Y

b. Consulting with member libraries on funding and governance Y

c. Consulting with member libraries on automation and technology Y

**Note:** Consulting with members on our digital platforms only

d. Consulting with member libraries on adult services N

e. Consulting with member libraries on physical plant needs N

f. Consulting with member libraries on personnel and management issues Y

g. Providing information to local, county, and state legislators and their staffs Y

h. Providing system and member library information to the media Y

i. Providing website development and maintenance for member libraries N

5.82 Other Consulting and Technical Assistance Services not listed above Yes

**Note:** Note: Archival Services and Digitization services for NY Heritage, NY State Historic Newspapers, Empire Archival Discovery Collaborative (EAD repository) and Empire State Immersive Experiences(360 images).

#### Reference/Special Clients

### REFERENCE SERVICES

5.83 Total Reference Transactions 20,955

**Note:** Ask Us 24/7 service

5.84 Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks? CT - Annual Count

**SERVICES TO SPECIAL CLIENTS  
(Direct and Contractual)**

5.85 Indicate services the system provides to special clients (check all that apply):

- a. Services for patrons with disabilities No
- b. Services for patrons who are educationally disadvantaged No
- e. Services for patrons who are members of ethnic or minority groups in need of special library services No
- f. Services to patrons who are in institutions No
- h. Services to health care professionals in New York State hospitals through the Hospital Library Services Program Yes
- i. Other No

5.86 Does the system provide other special client services not listed above? If yes, complete one record for each service provided; if no, enter N/A in questions 1 and 2 of one repeating group. Y

**Note:** Our archivist, Heidi Ziemer, retired in February. We are reviewing the service with a new staff member.

**Special Clients Cont.**

**System Services Repeating Group #3 Q5.86 (1-2)**

- 1. Service provided Archival Services
- 2. Number of facilities/institutions served 10

5.87 Does the system charge fees for any program or service? Enter Y for Yes; N for No. If yes, briefly describe using the text box below; if no, enter N/A in Question 5.88. Y

**Note:** We charge fees for Ask Us 24/7

5.88 Description of fees Ask US 24/7 participation fees  
Member dues  
Hospital Library Services contract fees with hospitals  
Some fees for training/events

## 6. Operating Funds Receipts

State Aid

### STATE AID

6.8	Conservation/Preservation Grants	\$0
6.15	Hospital Library Services Aid	\$149,634
6.25	Total Medical Information Services Program (MISP)	\$49,437
6.28	Reference and Research Library Resources System Basic Aid	\$595,913
6.29	Reference and Research Library Resources System Supplementary Operational Aid	\$78,622
6.36	Special Legislative Grants and Member Items	\$15,000

**Note:** Grant from Senator Ryan for \$15000 for Access and Innovation Grants to our members

6.42 Does the system receive state funding from other sources? Enter Y for Yes, N for No. (Report Special Legislative Grants and Member Items on Q 6.36). N

**Operating Funds Receipts Repeating Group #4 Q6.42 (1-2)** Complete one record for each grant. If the system does not receive other state aid, enter N/A on questions 1 and 2 of one repeating group.

- |    |                |     |
|----|----------------|-----|
| 1. | Funding Source | N/A |
| 2. | Amount         | N/A |

**State Aid Cont./Federal Aid/Contracts**

- |      |  |           |
|------|--|-----------|
| 6.43 | Total Other State Aid (total question #2 of Repeating Group #4 above)                          | \$0       |
| 6.44 | <b>Total State Aid Receipts</b> (total questions 6.8, 6.15, 6.25, 6.28, 6.29, 6.36, and 6.43). | \$888,606 |

**FEDERAL AID**

- |      |  |     |
|------|--|-----|
| 6.45 | Library Services and Technology Act (LSTA)   | \$0 |
| 6.46 | Does the system receive any other Federal Aid (specify Act and Title) e.g., NEH, NEA, etc.? Enter Y for Yes, N for No. | Y   |

**Operating Funds Receipts Repeating Group #5 Q6.46 (1-2)** Complete one record for each grant. If the system does not receive other federal aid, enter N/A on questions 1 and 2 of one repeating group

- |    |   |         |
|----|---|---------|
| 1. | Funding Source (specify using State note) | E-rate  |
| 2. | Amount                                    | \$2,994 |

**Note:** No e-rate funds were paid directly to provider. \$2994 is the total we were entitled to.

- |      |  |         |
|------|--|---------|
| 6.47 | Total Other Federal Aid (total questions #2 of Repeating Group #5 above) | \$2,994 |
| 6.48 | <b>Total Federal Aid</b> (total questions 6.45 and 6.47)                 | \$2,994 |

**CONTRACTS WITH LIBRARIES, LIBRARY SYSTEMS OR OTHER INSTITUTIONS IN NEW YORK STATE**

6.49 Does the system contract with libraries, library systems or other institutions in New York State? Enter Y for Yes, N for No. Y

**Contracts Cont./Miscellaneous**

**Operating Funds Receipts Repeating Group #6 Q6.49 (1-3)** Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2 and 3 of one repeating group.

1. Contracting Agency (specify using State note) WNY Hospitals

2. Contracted Service (specify using State note) Librarian Visits

3. Total Contract Amount \$312,354

**Note:** Participation fees of \$56720 from Kaleida Health from last year were received this fiscal year. We also billed earlier for the next year and received additional payments before the close of this fiscal year. This accounts for the increase in Participation fees received compared to last year.

6.50 **Total Contracts** (total question #3 of Repeating Group #6 above) \$312,354

**MISCELLANEOUS RECEIPTS**

6.52 Gifts, Endowments, Fundraising, Foundations (include Gates Grants here; specify project number(s) and dollar amount using the state note) \$0

6.53 Membership Dues \$35,561

**Note:** Last year was a partial year dues due to change in dues schedule, this year was a full year.

6.54 Income from Investments \$14,938

Proceeds from Sale of Property

6.55 Real Property \$0

6.56 Equipment \$0

6.57 Does the system have other miscellaneous receipts in categories not listed in questions 6.52 through 6.56? Y  
Enter Y for Yes, N for No.

**Operating Funds Receipts Repeating Group #7 Q6.57 (1-2)** Complete one record for each income category. If the system does not have other miscellaneous receipts, enter N/A on questions 1 and 2 of one repeating group.

1. Receipt category Training Center fees

2. Amount \$34

**Note:** This charge was refunded in the next fiscal year. Payment was in error. Most training activities have been free online programs the past couple of years.

1. Receipt category E-rate

2. Amount \$0

**Note:** Moved to 6.46

1. Receipt category Credit card rebate

2. Amount \$1,425

**Note:** Cash received for use of credit card

1. Receipt category Use of Facility utilities and accounting services

2. Amount \$3,300

**Note:** LCHIB payment for sporadic use of office and bookkeeping services

1. Receipt category Use of Facility, misc income

2. Amount \$11,591

**Note:** Use of facilities and miscellaneous rebates and refunds

1. Receipt category Royalties

2. Amount \$533

**Note:** Ebsco and Cengage royalties

1. Receipt category Sec deposit returned

2. Amount \$6,391

**Note:** Security deposit from Genesee st was returned.

1. Receipt category Ask Us 24/7

2. Amount \$84,380

**Transfers/Cash Balance**

6.58 Total Other Miscellaneous Receipts (total question #2 of Repeating Group #7 above) \$107,654

6.59 Total Miscellaneous Receipts (total questions 6.52 through 6.56 and question 6.58) \$158,153

6.60 **TOTAL OPERATING FUND RECEIPTS - Total State Aid, Total Federal Aid, Total Contracts, and Total Miscellaneous Receipts** (total questions 6.44, 6.48, 6.50, and 6.59) \$1,362,107

6.61 **BUDGET LOANS** \$0

**TRANSFERS**

6.62 Transfers from Capital Fund (Same as question 9.6) \$0

6.63 Transfers from Other Funds \$0

6.64 **Total Transfers** (total questions 6.62 and 6.63) \$0

6.65 **CASH BALANCE - Beginning of Current Fiscal Reporting Year: 3Rs - July 1, 2024. (Same as closing cash balance at the end of previous fiscal reporting year: 3Rs - June 30, 2024)** \$764,887

**Grand Total**

**6.68 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS, AND BALANCE/ROLLOVER** \$2,126,994

(Public Library Systems and 3Rs - total questions 6.60, 6.61, 6.64 and 6.65 - must agree with question 7.83)

## **7. Operating Fund Disbursements**

### **Staff/Collection/Grants/Capital**

#### **STAFF EXPENDITURES**

##### Salaries

7.1 System Director and Librarians \$428,112

7.2 Other Staff \$97,688

7.3 **Total Salary and Wages** \$525,800  
**Expenditures (total questions 7.1 and 7.2)**

7.4 Employee Benefits Expenditures \$203,895

7.5 **Total Staff Expenditures (total questions 7.3 and 7.4)** \$729,695

#### **COLLECTION EXPENDITURES**

7.6 Print Materials Expenditures \$16,148

**Note:** Books purchased from Rittenhouse and Amazon for member Hospital Libraries

7.7 Electronic Materials Expenditures \$5,448

**Note:** Electronic resources and books such as ABMS, Springer e-books, and electronic resources from Rittenhouse

7.8 Other Materials Expenditures \$0

7.9 **Total Collection Expenditures** \$21,596  
**(total questions 7.6 through 7.8)**

#### **GRANTS TO MEMBER LIBRARIES**

##### Cash Grants Paid From

7.13 Hospital Library Services Program (HLSP) \$0

7.14 Medical Information Services Program (MISP) \$0

7.15 Other State Aid/Grants (e.g., Special Legislative or Member Grants) \$35,153

**Note:** Access and Innovation Grants paid to CCLS, Community Free Library, SUNY Niagara, Niagara Aerospace Museum, TR site, and Niagara Falls Public Library

7.16 Federal Aid \$0

7.17 Other cash grants paid from system funds \$0

7.18 **Total Cash Grants (total questions 7.12 through 7.17)** \$35,153

7.20 Other Non-Cash Grants \$0

7.21 **Total Grants to Member Libraries (total questions 7.18 through 7.20)** \$35,153

#### **CAPITAL EXPENDITURES FROM OPERATING FUNDS**

7.23 Other Vehicles \$0

7.24 Computer Equipment \$2,735

**Note:** 2 replacement desktop computers with monitors

7.25 Furniture/Furnishings \$22,092

**Note:** Balance due on new desks, filing cabinets and chairs for office staff and members

7.26 Other Capital Expenditures (equipment, etc.) \$0

7.27 **Total Capital Expenditures from Operating Funds (total questions 7.22 through 7.26)** \$24,827

**Operation and Maintenance/Miscellaneous**

## OPERATION AND MAINTENANCE OF BUILDINGS

### Repairs To Buildings and Building Equipment by Source of Funds

7.32 From Other Funds (72OF) \$64,076

**Note:** Balance of renovations to newly leased space at 180 Lawrence Bell Dr. This new space will significantly lower our yearly rent costs.

7.33 **Total Repairs to Buildings and Building Equipment** (total questions 7.31 and 7.32) \$64,076

7.34 Other Building & Maintenance Expenses \$71,701

**Note:** Rent, utilities and insurance. These are lower due to the move to the new building

7.35 **Total Operation and Maintenance of Buildings** (total questions 7.33 and 7.34) \$135,777

## MISCELLANEOUS EXPENSES

7.36 Total Operation & Maintenance of Bookmobiles and Other Vehicles \$0

7.37 Office and Library Supplies \$7,046

**Note:** Increase due to new business cards, stationary and supplies due to the move.

7.38 Equipment \$3,797

**Note:** Lease payments on copier and water cooler

7.39 Telecommunications \$12,297

7.40 Binding Expenses \$0

7.41 Postage and Freight \$550

7.42 Publicity and Printing \$3,273

7.43 Travel \$19,149

**Note:** Note: Travel and related expenses to various workshops, conferences and meetings such as UNYOC, NYLA, MLA by all staff. Also regional travel to member library meetings.

7.44 Fees for Consultants and Professionals - Please include a Note with the consultants' or vendors' names and a brief description of the service(s) provided. \$49,533

**Note:** Note: Lighthouse IT-\$11,285 (Maintenance of servers and computers), NNY Lib Sys -\$1495, Robert Sendziak \$6500 (auditor), Stephanie Adams (Attorney)- \$3,375, ADP-\$1285 (payroll processing fees), M&T Bank and Stripe-\$3,593 (FSA, HSA, bank charges and credit card fees) Masiello and Martucci -\$18000, Lewiston Digital -\$4000 =\$49,533

7.45 Membership Dues - Please include a Note listing Professional Organization Memberships for which dues are being paid. \$846

**Note:** Note: MLA, NYCON (National Council of Nonprofits)and NYLA

7.46 Does the system have other miscellaneous expenses in categories not listed in questions 7.36 through 7.45? Enter Y for Yes, N for No. If Yes is answered, please add a Note describing these Other Miscellaneous Expenses. Y

**Operating Fund Disbursements Repeating Group #8 Q7.46 (1-2)** Complete one record for each expense category. If the system does not have other miscellaneous expenses, enter N/A on questions 1 and 2 of one repeating group.

1. Expense category Workshops and Training

2. Amount \$6,446

**Note:** Professional Development workshop fees including MLA Webinars

1. Expense category Collaborative Projects

**Note:** Collaborative Projects; Ask the lawyer project, collaborative projects with ESLN, Data mapping project, Ubiquity IR Project, committee projects

2. Amount \$9,343

1. Expense category Meetings and events

**Note:** Annual meeting of the membership and other events and meetings held by WNYLRC

2. Amount \$9,265

1. Expense category Ask Us 24/7 Fees

2. Amount \$77,095

**Note:** Springshare fees paid on behalf of members

1. Expense category Reading Team

2. Amount \$600

**Note:** Reading team honorarium for Access and Innovation Grants

1. Expense category Tech Subscriptions

2. Amount \$8,011

**Note:** Technology Subscription Otter ai, Adobe, AVG antivirus, Zoom conferencing, Survey Monkey, Libguides, Amazon AWS and Wufoo forms

1. Expense category Website Hosting

2. Amount \$1,332

**Note:** AWS web services

1. Expense category Journals

2. Amount \$428

**Note:** Library Journal, Computers in Libraries

1. Expense category Digitize Board Books

2. Amount 2000.00

1. Expense category Member Support

2. Amount \$2,190

**Note:** Library World for Hospital Libraries \$2190

7.47 Total Other Miscellaneous Expenses (total question #2 of Repeating Group #8) \$116,710

7.48 **Total Miscellaneous Expenses** \$213,201  
(total questions 7.36 through 7.45 and  
7.47)

**Contracts/Debt Service**

**CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE**

7.49 Does the system contract with Y  
libraries and/or library systems in New  
York State? Enter Y for Yes, N for No.

**Operating Fund Disbursements Repeating Group #9 Q7.49 (1-3)** Complete one record for each contract. If the system does not contract, enter N/A on questions 1 through 3 of one repeating group.

1. Contracting Agency (specify using CNYLRC  
Note)

2. Contracted Service (specify using NY Herita  
Note)

3. Total Contract Amount \$7,313

**Note:** NY Heritage

1. Contracting Agency (specify using Consortium Info Svcs  
Note)

2. Contracted Service (specify using Ovid Fees  
Note)

3. Total Contract Amount \$68,495

7.50 **Total Contracts** (total question #3 \$75,808  
of Repeating Group #9)

**DEBT SERVICE**

Capital Purposes Loans (Principal and Interest)

7.52 From Other Funds (73OF) \$0

7.53 **Total Capital Purposes Loans** \$0  
(total question 7.52)

Other Loans

7.54 Other Loans \$0

7.55 **Total Debt Service** (total questions 7.53 and 7.54) \$0

**Transfers/Cash Balance**

7.56 **TOTAL DISBURSEMENTS – Total Staff Expenditures, Total Collection Expenditures, Total Grants to Member Libraries, Total Capital Expenditures, Total Operation and Maintenance of Buildings, Total Miscellaneous Expenses, Total Contracts, and Total Debt Service** (total questions 7.5, 7.9, 7.21, 7.27, 7.35, 7.48, 7.50, and 7.55) \$1,236,057

**TRANSFERS**

Transfers to Capital Fund

7.58 From Other Funds (76OF) \$0

7.59 **Total Transfers to Capital Fund** (total question 7.58; same as question 8.2) \$0

7.60 **Total Transfers to Other Funds** \$0

7.61 **Total Transfers** (total questions 7.59 and 7.60) \$0

7.62 **TOTAL DISBURSEMENTS AND TRANSFERS** (total questions 7.56 and 7.61) \$1,236,057

7.63 **CLOSING CASH BALANCE at the End of the Current Fiscal Reporting Year** (For 3Rs - June 30, 2024) \$890,937

**Audit/Bank Balance**

7.83 **GRAND TOTAL** \$2,126,994  
**DISBURSEMENTS, TRANSFERS, &**  
**ENDING BALANCE** (total questions  
7.62, 7.63)

**FISCAL AUDIT**

7.84 Last audit performed 09/01/2025  
(mm/dd/yyyy)

7.85 Time period covered by this audit 07/01/2024-06/30/2025  
(mm/dd/yyyy - mm/dd/yyyy)

7.86 Indicate type of audit (select one Private Accounting Firm  
from drop-down):

**Operating Fund Disbursements Repeating Group #10 Q7.86 (1-2)** Complete one record for each financial account

1. Name of bank or financial M&T Bank Checking  
institution

2. Amount of funds on deposit \$48,550

1. Name of bank or financial M&T Bank Savings  
institution

2. Amount of funds on deposit \$6,433

1. Name of bank or financial M&T HLSP Checking  
institution

2. Amount of funds on deposit \$54,906

1. Name of bank or financial M&T HLSP Savings  
institution

2. Amount of funds on deposit \$4,243

1. Name of bank or financial M&T Money Market  
institution

2. Amount of funds on deposit \$92,848

- |    |                                       |                      |
|----|---------------------------------------|----------------------|
| 1. | Name of bank or financial institution | M&T Checking         |
| 2. | Amount of funds on deposit            | \$2,557              |
| 1. | Name of bank or financial institution | Lincoln Financial MM |
| 2. | Amount of funds on deposit            | \$390,930            |
| 1. | Name of bank or financial institution | Comm Fd of Buffalo   |
| 2. | Amount of funds on deposit            | \$140,470            |
| 1. | Name of bank or financial institution | Lincoln Financial    |
| 2. | Amount of funds on deposit            | \$150,000            |

7.87 **Total Bank Balance** (total question #2 of Repeating Group #10 above) Add a note if the total bank balance does not equal the closing cash balance in 7.63. \$890,937

7.88 Does the system have a Capital Fund? Enter Y for Yes, N for No. If yes, please complete the Capital Fund Report. If no, stop here. N

## 8. Capital Fund Receipts

### State Aid and Grants for Capital Projects

8.1 **Total Revenue From Local Sources** \$0

8.2 **Transfer From Operating Fund** \$0  
(same as question 7.59)

### STATE AID FOR CAPITAL PROJECTS

8.3 State Aid Received for Construction \$0

**ALL OTHER AID AND/OR GRANTS FOR CAPITAL PROJECTS**

8.4 Does the system receive any other aid and/or grants for capital projects. Enter Y for Yes, N for No. If yes, complete on record for each award. If no, enter N/A on questions 1 and 2 of one repeating group. N

**Capital Fund Receipts Repeating Group #11 Q8.4 (1-2)**

1. Contracting Agency N/A

2. Amount N/A

**Totals/Cash Balance**

8.5 **Total Aid and/or Grants** (total question #2 of Repeating Group #11 above) \$0

8.6 **TOTAL RECEIPTS - Revenues from Local Sources, Interfund Revenue, State Aid for Capital Projects, and All Other Aid and/or Grants for Capital Projects** (total questions 8.1, 8.2, 8.3, and 8.5) \$0

8.7 **NONREVENUE RECEIPTS** \$0

8.8 **TOTAL RECEIPTS - Total Receipts and Nonrevenue Receipts** (total questions 8.6 and 8.7) \$0

8.9 **CASH BALANCE - Beginning of Current Fiscal Reporting Year: 3Rs - July 1, 2024. (Same as closing cash balance at the end of previous fiscal reporting year: 3Rs - June 30, 2024)** \$0

**Grand Total**

8.10 **TOTAL RECEIPTS AND CASH BALANCE** (total questions 8.8 and 8.9) \$0

## 9. Capital Fund Disbursements

Project Expenditures/Cash Balance

### PROJECT EXPENDITURES

9.1 Total Construction \$0

9.2 Incidental Construction \$0

9.3 Books and Library Materials \$0

9.4 Total Other Disbursements \$0

9.5 **Total Project Expenditures** (total questions 9.1 through 9.4) \$0

9.6 **TRANSFER TO OPERATING FUND** (Same as question 6.62) \$0

9.7 **TOTAL NONPROJECT EXPENDITURES** \$0

9.8 **TOTAL DISBURSEMENTS - Total Project Expenditures, Transfer to Operating Fund, and Total Nonproject Expenditures** (total questions 9.5 through 9.7) \$0

9.9 **CLOSING CASH BALANCE IN CAPITAL FUND at the End of the Current Fiscal Year (June 30, 2025, for 3Rs)** \$0

Grand Total

9.10 **TOTAL DISBURSEMENTS** \$0  
**AND CASH BALANCE** (total questions  
9.8 and 9.9)

## **12. Projected Annual Budget For Library Systems**

### **Reference and Research Library Resources Systems July 1, 2025 - June 30, 2026**

12.1 Total Operating Fund Receipts \$1,123,425  
(include Local Aid, State Aid, Federal Aid,  
Contracts and Miscellaneous Receipts)

12.2 Budget Loans \$0

12.3 Total Transfers \$0

12.4 Cash Balance/ Ending Balance in \$890,937  
Operating Fund at the end of the previous  
fiscal year.  
(For 3Rs Library Systems, opening  
balance on July 1, 2025, must be the same  
as the June 30, 2025, closing balance  
reported on Q7.63 of the 2024-2025  
annual report)

12.5 Grand Total Operating Fund \$2,014,362  
Receipts, Budget Loans, Transfers and  
Ending Balance (total questions 12.1  
through 12.4)

### **PROJECTED OPERATING FUND - DISBURSEMENTS**

12.6 Total Operating Fund \$1,096,079  
Disbursements (include Staff  
Expenditures, Collection Expenditures,  
Grants to Member Libraries, Capital  
Expenditures from Operating Funds,  
Operation and Maintenance of Buildings,  
Miscellaneous Expenses, Contracts with  
Libraries and Library Systems in New  
York State and Debt Service)

12.7 Total Transfers \$0

12.8 Ending Balance in Operating Fund \$918,283  
at the end of the current fiscal year  
(For 3Rs Library System, balance as of  
June 30, 2026)

12.9 Grand Total Operating Fund Disbursements, Transfers and Ending Balance (total questions 12.6 through 12.8) \$2,014,362

**PROJECTED CAPITAL FUND - RECEIPTS**

12.10 Capital Fund Receipts (include Revenues from Local Sources, Transfer from Operating Fund, State Aid for Capital Projects and All Other Aid for Capital Projects) \$0

12.11 Nonrevenue Receipts \$0

12.12 Cash Balance in Capital Fund at the end of the previous fiscal year (For 3Rs Library Systems, opening balance on July 1, 2025, must be the same as the June 30, 2025, closing balance reported on Q9.9 of the 2024-2025 annual report) \$0

12.13 Grand Total Capital Fund Receipts and Balance (total questions 12.10 through 12.12) \$0

**PROJECTED CAPITAL FUND - DISBURSEMENTS**

12.14 Capital Fund Disbursements (include Project Expenditures, Transfer to Operating Fund and Nonproject Expenditures) \$0

12.15 Cash Balance in Capital Fund at the end of the current fiscal year (For 3Rs Library Systems, June 30, 2026) \$0

12.16 Grand Total Capital Fund Disbursement, Transfers, and Balance (Sum of questions 12.14 and 12.15) \$0

**13. State Formula Aid Disbursements**

**3R SYSTEM BASIC AID AND SUPPLEMENTAL AID**

**REFERENCE AND RESEARCH LIBRARY RESOURCES SYSTEMS BASIC AID AND  
SUPPLEMENTAL AID**

**Statutory Reference:** Education Law § 272, 273(4), 273(12)  
Commissioners Regulations 90.5, 90.6

Regional Bibliographic Data Bases (RBDB) Aid no longer has its own section. It should now be reported in Part 13.1, along with the Basic and Supplemental Aid.

**Note: For questions which include a choice of "Other" in a drop-down menu, please add a Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements**

Reference and Research Library Resources Systems Basic Aid and Supplemental Aid Repeating Group #12  
Q13.1.1 (1-3) 13.1.1 **Professional Salaries:** Indicate total FTE and salaries for each professional system employee; complete one record for each employee.

1. Title Executive Director

2. Total Full-Time Equivalents (FTE) 1.00  
- System Director and Librarians Only

3. Expenditure \$123,762

1. Title Member Engagement Services Librarian

**Note:** Same employee, title change only

2. Total Full-Time Equivalents (FTE) 1.00  
- System Director and Librarians Only

3. Expenditure \$50,880

1. Title Research and Reference Svc Librarian

**Note:** Same employee, new title.

2. Total Full-Time Equivalents (FTE) .8  
- System Director and Librarians Only

3. Expenditure \$50,740

**Note:** .8 FTE paid through state funds 50,740, .2 FTE (\$12,685) paid through HLSP participation fees, not state funds

1. Title Technology Services Coordinator

2. Total Full-Time Equivalents (FTE) .3  
- System Director and Librarians Only

**Note:** This was a full time position, employee paid through state funds for about 4 months (.3 FTE) before being let go.

3. Expenditure \$21,844

1. Title Special Collections Librarian

2. Total Full-Time Equivalents (FTE) .4  
- System Director and Librarians Only

3. Expenditure \$14,659

**13.1.2 Total Expenditure - Professional Salaries** \$261,885

13.1.3 - 13.1.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.1.3 Total Full-Time Equivalents (FTE) .7

**Note:** .50 FTE Finance and Employee relations coordinator (42590) and .2 FTE archivist (14,272)

13.1.4 Total Expenditure for Other Staff Salaries \$56,862

13.1.5 **Employee Benefits:** Indicate the total expenditures for all system employee fringe benefits. \$158,061

**Note:** Increase in NYS retirement and health insurance costs

13.1.6 **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No. Y

**Reference and Research Library Resources Systems Basic Aid and Supplemental Aid Repeating Group #13 Q13.1.6 (1-3)** If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category Building and maintenance

2. Provider of Services Uniland - 181 Lawrence Bell

3. Expenditure \$60,018

1. Expenditure Category Telecommunications

2. Provider of Services Spectrum/Hemisphere

3. Expenditure \$12,297

1. Expenditure Category Consultant fees/professional fees

2. Provider of Services Stephanie Adams

3. Expenditure \$3,375

**Note:** Attorney

1. Expenditure Category Consultant fees/professional fees

2. Provider of Services Robert Sendziak CPA

3. Expenditure \$6,500

1. Expenditure Category Consultant fees/professional fees

2. Provider of Services Lighthouse IT

3. Expenditure \$11,285

1. Expenditure Category Consultant fees/professional fees

2. Provider of Services ADP

3. Expenditure \$1,285

1. Expenditure Category Consultant fees/professional fees

2. Provider of Services Bank, HSA and FSA fees, credit card fees

3. Expenditure \$3,593

1. Expenditure Category Building and maintenance

2. Provider of Services National Fuel, National Grid

3. Expenditure \$7,539

1. Expenditure Category Institutional membership dues

2. Provider of Services NYLA, NYCON

3. Expenditure \$846

1. Expenditure Category Other (specify using Note field)

2. Provider of Services Hartford and Chubb Ins

**Note:** Hartford is building insurance, Chubb is Directors and Officers Liability Insurance

3. Expenditure \$4,143

1. Expenditure Category Consultant fees/professional fees

2. Provider of Services Lewiston Digital Tech Svc

3. Expenditure \$4,000

1. Expenditure Category Other (specify using Note field)

2. Provider of Services WNYLRC Workshops and meetings

**Note:** Speaker fees and expenses related to WNYLRC sponsored continuing education workshops, and meetings with committees, members and the Board of Directors. Also includes our Annual meeting of the membership.

3. Expenditure \$9,265

1. Expenditure Category Other (specify using Note field)

2. Provider of Services Copier Fax, Culligan

3. Expenditure \$3,797

**Note:** Copier lease, water cooler lease

1. Expenditure Category Printing

2. Provider of Services Prinrunner, Vistaprint

3. Expenditure \$2,397

**Note:** Total print expenditure of \$3,273, \$2,397 was from state funds

**13.1.7 Total Expenditure - Purchased Services** \$130,340

**13.1.8 Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. Y

**Reference and Research Library Resources Systems Basic Aid and Supplemental Aid Repeating Group #14 Q13.1.8 (1-2)** If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2, of one repeating group.

1. Expenditure Category Office/library supplies and postage

2. Expenditure \$459

**Note:** postage

1. Expenditure Category Office/library supplies and postage

2. Expenditure \$6,949

**Note:** Office supplies, new stationary, business cards etc.

1. Expenditure Category Equipment with a unit cost of less than \$5,000

2. Expenditure \$2,735

**Note:** 2 desktop computers with monitors

1. Expenditure Category Equipment with a unit cost of less than \$5,000

**Note:** Furniture for new space. Desks, filing cabinets, shelving from Millington Lockwood

2. Expenditure \$22,092

**13.1.9 Total Expenditure - Supplies and Materials** \$32,235

13.1.10 **Travel Expenditures:** Did the system expend funds for travel. Enter Y for Yes, N for No. N

**Note:** All travel paid from internal funds

Reference and Research Library Resources Systems Basic Aid and Supplemental Aid Repeating Group #15  
Q13.1.10 (1-2) If yes complete one record for each type of travel; if no, enter N/A for questions 1 and 2.

1. Type of travel N/A

2. Expenditure N/A

13.1.11 **Total Expenditure - Travel** \$0

13.1.12 **Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of \$5,000 or more and having a useful life of more than one year? Enter Y for Yes, N for No. N

Reference and Research Library Resources Systems Basic Aid and Supplemental Aid Repeating Group #16  
Q13.1.12 (1-4) If yes complete one record for each applicable category; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1. Type of item N/A

2. Quantity N/A

3. Unit cost N/A

4. Expenditure N/A

13.1.13 **Total Expenditure - Equipment and Furnishings** \$0

13.1.14 **Grants to Member Libraries:** Did the system expend funds for grants to member libraries? Enter Y for Yes, N for No. Y

Reference and Research Library Resources Systems Basic Aid and Supplemental Aid Repeating Group #17  
Q13.1.14 (1-3) If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Recipient Chautauqua-Cattaraugus Library System

2. Allocation \$8,947

**Note:** total grant \$11,930. 75% paid in 2024-2025 of \$8,947.50 remainder paid in 2025-2026

3. Project Description (no more than 300 words) Digitization of the Fredonia Censor Newspaper in Chautauqua County from November 13, 1821 to March 26, 1937 to be added to New York State Historic Newspapers consisting of 60 reels.

1. Recipient Community Free Library: Holley (Nioga System)

2. Allocation \$3,750

**Note:** total grant \$5000. 75% paid in 2024-2025 of \$3750.00 remainder paid in 2025-2026

3. Project Description (no more than 300 words) Digitization of the Holley Standard Newspaper consisting of 25 rolls of microfilm which began in 1870 and ceased publication in 1979 comprising of 5,668 issues.

1. Recipient SUNY Niagara

2. Allocation \$8,947

**Note:** total grant \$11,930. 75% paid in 2024-2025 of \$8,947.50 remainder paid in 2025-2026

3. Project Description (no more than 300 words) Digitization of the Niagara Gazette 1971-1974 consisting of 60 rolls of microfilm to be added to New York Historic Newspapers.

1. Recipient Niagara Falls Public Library

2. Allocation \$9,000

**Note:** total grant \$12000. 75% paid in 2024-2025 of \$9000 paid from Senator Ryan Grant remainder paid in 2025-2026.

3. Project Description (no more than 300 words) Digitization of physical newspapers of the Niagara Gazette newspaper years 2018-2024. WNYLRC has blanket permission to digitize the newspaper at a higher scan level for New York State Historic Newspaper platform.

1. Recipient Niagara Aerospace Museum

2. Allocation \$2,625

**Note:** total grant \$3500. 75% paid in 2024-2025 of \$2625 remainder paid in 2025-2026

3. Project Description (no more than 300 words) Digitization of materials from the Apollo program specifically around the Lunar landing Research Vehicle and the Lunar Module Ascent Engine that are in the Bell Aerospace Co. archives. They will be added to New York Heritage.

1. Recipient Theodore Roosevelt Inaugural Site Foundation

2. Allocation \$1,883

**Note:** total grant \$2511. 75% paid in 2024-2025 of \$1883 remainder paid in 2025-2026

3. Project Description (no more than 300 words) Digitization of items relating to the William McKinley Assassination Collection to be added to NY Heritage.

13.1.15 **Total Expenditure - Grants to Member Libraries** \$35,152

13.1.16 **Total Expenditure (total 13.1.2, 13.1.4, 13.1.5, 13.1.7, 13.1.9, 13.1.11, 13.1.13, and 13.1.15)** \$674,535

13.1.17 **Balance at the Opening of the Fiscal Year** \$0

13.1.18 **Total Allocation from 2024-2025 State Aid:** \$674,535

13.1.19 **Balance at the End of the 2024 - 2025 Fiscal Year** \$0

13.1.21 **Final Narrative:** Provide a brief narrative, no more than fifteen hundred (1500) words, describing the major activities carried out with these State Aid Funds.

During the 24/25 fiscal year, our staff organized quality training opportunities including annual Unconference. WNYLRC staff continue to work with members to digitize and upload collections to NY Heritage, NYS Historic Newspapers, and ESIE. WNYLRC has saved money in the new space particularly on electric and supplies. Staff have conducted more than 15 site visits this year in hopes of keeping our members engaged. Staff still work with statewide colleagues on joint services, workshops, conferences, and projects. WNYLRC was able to provide grants to members this year after a year off due to the move to new office space.

#### HOSPITAL LIBRARY SERVICES PROGRAM AID

## HOSPITAL LIBRARY SERVICES PROGRAM AID

**Statutory Reference:** Education Law § 272 and 273(4)(c)  
Commissioners Regulations 90.17

**Hospital Library Services Program Aid Repeating Group #18 Q13.2.1 (1-3) 13.2.1 Professional Salaries:**  
Indicate total FTE and salaries for each professional system employee; complete one record for each employee.  
No portion of a system director's salary or employee benefits may be paid from these funds.

1. Title Coordinator

2. Total Full-Time Equivalents (FTE) .55  
- System Director and Librarians Only

**Note:** .55 FTE paid from state funds, other .45 FTE paid from internal funds There was one full time librarian (1 FTE) and 2 part time (.4 FTE and .2 FTE) librarians paid from Participation fees (internal funds) Not from state funds so the FTE is not reported here

3. Expenditure \$44,124

**Note:** Grace was the sole coordinator this year 55% paid from state funds, 45% from internal funds There was one full time librarian (1 FTE) and 2 part time (.4 FTE and .2 FTE) librarians paid from Participation fees (internal funds)

**13.2.2 Total Expenditure - Professional Salaries** \$44,124

**13.2.3 - 13.2.4 Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.2.3 Total Full-Time Equivalents (FTE) .35

**Note:** Note: accounting .35FTE from state funds, .15 FTE from internal funds, .5 FTE from system funds

13.2.4 Total Expenditures for Other Staff Salaries \$30,292

**Note:** 30,292 (.45 FTE) paid from state funds, the other 10533.00 (.05 FTE) from internal funds (Other .5 FTE paid from system basic aid)

13.2.5 **Employee Benefits:** Indicate the total expenditures for all employee fringe benefits. \$45,834

13.2.6 **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No. Y

**Hospital Library Services Program Aid Repeating Group #19 Q13.2.6 (1-3)** If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category Commercial electronic content vendor contracts
2. Provider of Services MLA Webinars
3. Expenditure \$2,138

1. Expenditure Category Commercial electronic content vendor contracts
2. Provider of Services Consortium Info Svc
3. Expenditure \$13,260

**13.2.7 Total Expenditure - Purchased Services** \$15,398

**13.2.8 Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. Y

**Hospital Library Services Program Aid Repeating Group #20 Q13.2.8 (1-2)** If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category Books and other print materials
2. Expenditure \$13,986

**Note:** 13,986 paid from state aid, \$2,162 paid from internal funds (participation fees) for books and print materials. electronic resources paid from internal funds only (participation fees)

**13.2.9 Total Expenditure - Supplies and Materials** \$13,986

**13.2.10 Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No. Y

**Note:** No travel paid from state aid, only internal funds \$6,311

**Hospital Library Services Program Aid Repeating Group #21 Q13.2.10 (1-2)** If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

- |    |                |              |
|----|----------------|--------------|
| 1. | Type of travel | System staff |
| 2. | Expenditure    | \$0          |

**Note:** All travel paid from participation fees, not state aid.

13.2.11 **Total Expenditure - Travel** \$0

13.2.12 **Equipment and Furnishings:** Did N  
the system expend funds for equipment  
and furnishings with a unit cost of \$5,000  
or more and having a useful life of more  
than one year. Enter Y for Yes, N for No.

**Hospital Library Services Program Aid Repeating Group #22 Q13.2.12 (1-4)** If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

- |    |              |     |
|----|--------------|-----|
| 1. | Type of item | N/A |
| 2. | Quantity     | N/A |
| 3. | Unit Cost    | N/A |
| 4. | Expenditure  | N/A |

13.2.13 **Total Expenditure - Equipment and Furnishings** \$0

13.2.14 **Grants to Member Libraries:** N  
Did the system expend funds for grants to  
member libraries? Enter Y for Yes, N for  
No.

**Hospital Library Services Program Aid Repeating Group #23 Q13.2.14 (1-3)** If yes complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

- |    |   |     |
|----|---|-----|
| 1. | Recipient                                       | N/A |
| 2. | Allocation                                      | N/A |
| 3. | Project Description (no more than<br>300 words) |     |

13.2.15 **Total Expenditure - Grants to Member Libraries** \$0

13.2.16 **Total Expenditure (total 13.2.2, 13.2.4, 13.2.5, 13.2.7, 13.2.9, 13.2.11, 13.2.13, and 13.2.15)** \$149,634

13.2.17 **Balance at the Opening of the Fiscal Year** \$0

NOTE: The opening balance must be the same as the closing balance of the previous year.

13.2.18 **Total Allocation from 2024-2025 State Aid:** \$149,634

13.2.19 **Balance at the End of the 2024 - 2025 Fiscal Year** \$0

13.2.20 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.

During the 24/25 fiscal year, two full-time and one part-time staff persons provided hospital library services onsite maintaining their contract services with circuit hospitals in the Kaleida Health and Catholic Health System. Funding was used to purchase print and electronic materials for MLS staffed hospital libraries - Roswell Park Cancer Institute and Erie County Medical Center. Each hospital in our region has the opportunity to invest in Hospital Library Online - a portal to resources provided by OVID. HLSP pays a portion of this expense. For the circuit hospitals in the Kaleida and Catholic Health Systems, books and ebooks have been purchased throughout the year.

### 13. State Formula Aid Disbursements Cont.

#### MEDICAL INFORMATION SERVICES PROGRAM (MISP)

#### MEDICAL INFORMATION SERVICES PROGRAM (MISP)

**Statutory Reference:** Education Law § 273(4)(b)

**Medical Information Services Program (MISP) Repeating Group #24 Q13.3.1 (1-3) 13.3.1 Professional Salaries:** Indicate total FTE and salaries for each professional system employee; complete one record for each employee. No portion of a system director's salary or employee benefits may be paid from these funds.

1. Title N/A
2. Total Full-Time Equivalentents (FTE) N/A

3. Expenditure N/A

13.3.2 **Total Expenditure - Professional Salaries** \$0

13.3.3 - 13.3.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.3.3 Total Full-Time Equivalents (FTE) 0

13.3.4 Total Expenditures for Other Staff Salaries \$0

13.3.5 **Employee Benefits:** Indicate the total expenditures for all system employee benefits. \$0

13.3.6 **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No. Y

**Medical Information Services Program (MISP) Repeating Group #25 Q13.3.6 (1-3)** If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1. Expenditure Category Commercial electronic content vendor contracts

2. Provider of Services Consortium Info Svcs

3. Expenditure 48827

1. Expenditure Category Commercial electronic content vendor contracts

2. Provider of Services Univ of Conn (EFTS)

3. Expenditure \$12

13.3.7 **Total Expenditure - Purchased Services** \$48,839

13.3.8 **Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than \$5,000? Enter Y for Yes, N for No. N

Medical Information Services Program (MISP) Repeating Group #26 Q13.3.8 (1-2) If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category N/A
2. Expenditure N/A

13.3.9 **Total Expenditure - Supplies and Materials** \$0

13.3.10 **Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No. N

Medical Information Services Program (MISP) Repeating Group #27 Q13.3.10 (1-2) If yes, complete one repeating group for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Type of travel N/A
2. Expenditure N/A

13.3.11 **Total Expenditure - Travel** \$0

13.3.12 **Grants to Member Libraries:** Did the system expend funds for grants to member libraries? Enter Y for yes, N for No. N

Medical Information Services Program (MISP) Repeating Group #28 Q13.3.12 (1-3) If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Recipient N/A
2. Allocation N/A
3. Project Description (no more than 300 words) N/A

13.3.13 **Total Expenditure - Grants to Member Libraries** \$0

13.3.14 **Total Expenditure (total 13.3.2, 13.3.4, 13.3.5, 13.3.7, 13.3.9, 13.3.11 and 13.3.13)** \$48,839

13.3.15 **Balance at the Opening of the Fiscal Year** \$2,076

NOTE: The opening balance must be the same as the closing balance of the previous year.

13.3.16 **Total Allocation from 2024-2025 State Aid:** \$49,437

13.3.17 **Balance at the End of the 2024 - 2025 Fiscal Year** \$2,674

13.3.18 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.

MISP funds primarily support electronic resources and some EFTS funds for ILLS. However, due to joint agreements with other consortia and groups for free reciprocal borrowing, the need for EFTS has been greatly reduced. WNY hospital libraries are able to have more access to quality medical research materials for better patient care, learning, or ongoing research through ILL without charge.

## 14. Summary of Library System Accomplishments

### Library System Accomplishments

Using the goals from Section 4 in the approved 2021-2026 System Plan of Service, BRIEFLY describe the final results of each element for Year 4 (2024-2025).

14.1 Element 1: Resource Sharing - Results

The Institutional Repository, ESLN Academic Institutional Repository (ESLN AIR) a shared repository, has 9 colleges and universities participating of which 6 are from WNY. This service is offered statewide. WNYLRC has uploaded many years worth of its own newsletters disseminated to members. Some of the older ones are quite interesting and provide a historic timeline of not only our organization but of the library industry itself. AcademicShare has expanded beyond WNYLRC members to include academic institutions from other councils. We also revamped the InfoPass program to alleviate unnecessary paperwork. Now called AcademicShare Pass, any high school student or any researcher from a special library is able to show an "introductory pass" to any academic library and are able to utilize the campus resources or even borrow materials. We provided 19 "introductory passes" this past year. 11 libraries participate in statewide delivery service Empire State Library Delivery. We are closely watching IDS and Mark Sullivan's development group on CrossLink which could be a game changer for resource sharing across the state. WNYLRC provides traveling exhibits developed from online exhibits on NY Heritage. Number of loans to member this past year is 24. The High School to College Committee distributed grants of \$500 each to Cayuga Heights Elementary School and Union East Elementary School to help purchase new titles for their collections and ensure equitable access to resources that reflect the varied experiences, cultures, and perspectives of their communities.

14.2 Element 2: Special Client Groups - Results

WNYLRC provided 2 site visits to members on issues archival concerns.

14.3 Element 3: Professional Development and Continuing Education - Results

This year, WNYLRC organized or supported 44 workshops and events for members with 1,165 participants covering a wide range of timely topics. Many trainings were tailored for specific library types, including Academic, Public, School, and Special libraries, while others were relevant to all library workers. The most well attended programs this year related to book challenges, library data, advocacy, marketing and communications, and serving specific populations, such as homeschool families and individuals experiencing homelessness. WNYLRC staff worked with other ESLN staff on providing the Pillars program - a conference geared for high school and early college practicing librarians. WNYLRC also supports a Tech-Talk subscription, providing members with free training opportunities on Microsoft and other productivity tools. Usage in 24/25 was: 175 logins and 58 webinar attendees. There were 14 participants supported through the Preservation Committee to participate in trainings offered through NEDCC. The WNYLRC Hospital Library Services program funded MLA webinars for health sciences librarians. Additionally, the WNYLRC Continuing Education Committee organized their annual in-person unconference. WNYLRC's annual meeting was held at the National Comedy Museum in October 2024.

14.4 Element 4: Consulting and Development Services - Results

Ask the Lawyer and Ask the HR Expert (now handled solely by Stephanie Cole Adams: Statewide 47 Inquiries, 42 RAQs, and 7 webinars provided. Overall since 2016: 598 Inquiries, 386 RAQs, and 20 webinars/resources provided. WNYLRC had 8 standing member committees that direct WNYLRC's activities as they apply to the Strategic Plan: Continuing Education, Resource Sharing Committee, Library Education Advancement and Partnerships Committee, Preservation Committee, Committee for Health Information Access, High School to College Committee, Equity Diversity Inclusion and Anti-racism Committee, and the WNY Library Support Staff Committee.

We often consult on the following: advocacy, legislation, funding, committee guidelines, bylaws, etc.

14.5 Element 5: Coordinated Services - Results

New York Heritage: The numbers shown here may vary than past reportings due to a new means of gathering the data. The number of collections varied this year since two were removed at the request of the member. WNY - 131 collections with 24,022 items from 45 member contributors with 1,000,390 views. NYS Historic Newspapers: WNY - 151 total titles containing over 2.531 million pages. Empire State Immersive Experiences: Statewide includes 40 tours, and 686 digital objects. Empire Archival Discovery Collaborative: WNY - contains 1,263 finding aids from 15 contributing members (total finding aids on platform: over 15,700. Ask Us 24/7 sessions: Statewide 20,955 questions asked by patrons, 19,066 sessions staffed by NYS librarians, and 44 WNY libraries participated.

**Library System Accomplishments Cont.**

14.6 Element 6: Awareness and Advocacy - Results

A total of 141 staff, trustees, and patrons attended 12 in-person meetings with Western New York State Assembly and Senate members throughout the winter. These meetings were held in member locations around the region including Hilbert College, University at Buffalo, Youngstown Free Library, Olean Public Library, and Kenmore Mercy Hospital. Staff met with Bonnie Kane Lockwood, Regional Director of Western New York for the Governor's Office. Staff from member libraries and WNYLRC attended NYLA's Advocacy Day in Albany on February 5, 2025, and met with all 17 members of the Western NY delegation. These meetings resulted in a statewide increase for Library Operating Aid and the continuation of Library Construction Aid, Library Materials Aid, and funding NovelNY. The Freedom To Read Act was passed by the NYS Legislature.

14.7 Element 7: Communication among Member Libraries and Library Systems - Results  
 Facebook: # of followers-834, total visits - 1,274, total views - 6,123. Instagram: # of followers - 331, total visits - 214. Youtube: # subscribers - 90, unique viewers - 1,489, total views - 2,096. WNYlib-l messages our main member listserv sent - 451. Website: total visits -133,000, page views -280,000. Top pages include job postings, Ask the Lawyer RAQs, and training. We also have several Board and committee listservs . WNYLRC staff produce two newsletters for WNYLRC. An Ask the Lawyer recap edition and a more comprehensive monthly newsletter that includes major initiatives,events, and more. There were 15 site visits to member libraries.

14.8 Element 8: Cooperative Efforts with Other Library Systems - Results  
 Each CE staff person from every Council collaborates on coordinated training. WNYLRC Exec. Dir. is the Chair of the New York State Alliance of Library Systems and works with all systems on advocacy efforts. WNYLRC staff attend four of the five school library systems Council meetings. WNYLRC works with the School Library Assoc. of WNY and assists them with managerial support. The digital liaisons get together regularly to discuss the three major programs: NY Heritage, NYS Historic Newspapers, and Empire Archival Discovery Collaborative. WNYLRC Special Collections Librarian is working with staff from RRLC on managing and promoting ESLN Air.

14.9 Element 9: Other Goal(s) - Results N/A

**PARTICIPANT'S EVALUATION OF SYSTEM SERVICES**

14.11 [https://wnylrc.org/sites/default/files/WNYLRC%20Data/About/WNYLRC\\_SurveyPrint\\_PDF.pdf](https://wnylrc.org/sites/default/files/WNYLRC%20Data/About/WNYLRC_SurveyPrint_PDF.pdf)  
 URL of System's Blank Evaluation Form

14.12 <https://wnylrc.org/sites/default/files/WNYLRC%20Data/About/WNYLRC%20Survey%20Overview.pdf>  
 URL of the Tabulated Results of the System's Evaluation Form

14.13 Were the results shared with your members? Y

**15. Assurance and Contact Information**

## CONTACT INFORMATION

- 15.1 Contact name (person completing report) Sheryl Knab
- 15.2 Contact telephone number (enter 10 digits only and hit the Tab key) (716) 633-0705
- 15.3 Contact e-mail address sknab@wnylrc.org

## ASSURANCE

- 15.4 The Library System operated under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that this "Annual Report" was reviewed and accepted by the System Board/Council on (date – mm/dd/yyyy). If, after the State Library's review, corrections are made in financial numbers please have the report re-approved by the board and enter the new date. 10/21/2025

## APPROVAL (for New York State Library use only/not a required field)

- 15.5 The Library System's Annual Report was reviewed and approved by the New York State Library on (date - mm/dd/yyyy)

## Suggested Improvements

- Library System WNYLRC
- Name of Person Completing Form Sheryl Knab
- Phone Number and Extension (enter area code, telephone number and extension only): (716) 633-0705 Ext. 121
- Please share with us your suggestions for improving the *Annual Report*. Thank You!
- For the click boxes in section 5.79, the system does not automatically put a No if the boxes are not clicked. Javascript errors appear when trying to navigate the side bar. Javascript sometimes appear when trying to add a note.