



Questioning existing practices. Testing new ideas.
WNYLRC: a leader in library innovation.

MINUTES/DISCUSSION RECORD

COMMITTEE: WNYLRC Committee Chairs – Fall 2025 Meeting

ATTENDING: Sheryl Knab, Caitlin Kenney, Debra Porter, Jenn Northup, Michael Green, Sebastian Galbo, Emily Carlin, Tammy Nunciato (WNYLRC), Stephanie Molnar (CHIA), Hailey Oldham (WNYLSS), Ryan Grimmer (RSC), Leslie Carr and Max Brousseau (CE), Eileen Anderson (HS2C), Justin Cronise, Kathy Leacock, Heather Gring, Gretchen Schweigert (Board)

EXCUSED:

DATE: December 16, 2025 at 9:30 AM

LOCATION: Zoom

RECORDED BY: Jenn Northup (WNYLRC)

<i>TOPIC</i>	<i>DISCUSSION/ CONCLUSIONS</i>	<i>RECOMMENDATIONS/ ACTION/ EVALUATION/ FOLLOW-UP</i>	<i>RESPONSIBILITY & TARGET DATE</i>
1. Call to Order – Sheryl Knab	Sheryl Knab called the meeting to order at 9:30 AM.		
2. Introductions	All committee chairs, WNYLRC staff, and board members introduced themselves.		
3. Approval of Spring 2025 Minutes	The Spring 2025 Committee Chairs Meeting minutes were presented.	Motion: Approve the Spring 2025 Minutes Moved by: Leslie Carr Seconded by: Ryan Grimmer Vote: Approved Unanimously	
4. Committee Budgets	Debra Porter provided individual committee fund updates in the Zoom chat. Chairs were asked to review budgets in advance of the start of the spring semester.		
5. WNYLRC Update	Ask Us 24/7: Participants have been invoiced for the 2026 year Advocacy: Meetings have concluded for 2025. Library Advocacy Day in Albany is February 3, 2026. Assemblymember Bologna drafted a letter supporting library funding, currently circulating for support on Majority Leader Crystal Peoples-Stokes' letterhead. NYLA's postcard advocacy campaign is ongoing and Freedom to Read		

	<p>legislation is awaiting action from Governor Hochul.</p> <p>Digital Services/ NYH: ESLN staff are cleaning up tags and legacy files, updating content and increasing storage space.</p> <p>Continuing Education: A 2-hour webinar on Title II requirements for government/public institutions will be presented by Stephanie Cole Adams and her team on February 10th, 1PM – 3PM. Registration will open early January.</p> <p>HLSP: Grace is retiring at the end of the year. There is a retirement party tomorrow.</p>		
<p>6. New Business</p>	<p>a.)i. Debra Porter provided individual committee fund updates in the Zoom chat. Sheryl confirmed committee fund requests for the next fiscal year.</p> <p>Sheryl explained that they've been working with several past committee chairs (including Brian, Jackie, Joe Rigge, Chris Halzman, Ryan Grimmer, Danielle PTAC, and others) on developing this course. She noted that past chairs have observed that new chairs aren't really prepared when they first take on the role, and while they were excellent chairs, they faced challenges initially.</p> <p>To address this, Sheryl and the team are developing a course for new committee chairs that would be held once a year in the summertime to better prepare them for their roles.</p> <p>This was Sheryl's last substantive comment before the transcript ended at 09:52:29.</p>	<p>Questions on amounts can be directed to Debra Porter.</p>	
<p>5. WNYLRC Updates a.) Awards</p>	<p>a.) Caitlin shared that the nomination forms for WNYLRC awards are now open and the deadline to submit is June 30, 2025. The WNYLRC Awards Program Task Group is looking for nominees in the categories of Library All Star or Outstanding Library.</p>		

b.) June 6 Retreat	b.) Sheryl reminded members that the retreat for the Strategic Plan is June 6, 2025, and to please register. WNYLRC is looking for input from all committee members.		
c.) Ask Services	c.) Ask the Lawyer – Moderate usage of the service; over 300 RAQs available to peruse. Ask Us 24/7 – Usage has been steady. Clarkson University recently joined as a member.		
d.) Membership Services	Ask the Archivist – Not as heavily used as the other two services. With Heidi’s retirement, there are now only two archivists (LILRC and CDLC) across the state staffing this service.		
d.) No update at this time			
e.) Continuing Education	f.) Michael shared that Buffalo Museum of Science and Network of Religious Communities have added to currently existing collections on NYH and additional collections will be added to both NYH and NYSHN thanks to AIG submissions. Hoping to increase marketing for EmpireADC, ESLN AIR, and ESIE.		
f.) Digital Services	g.) Caitlin shared that the state budget has not yet been finalized but will hopefully be finalized soon. She asked members to check NYLA’s Advocacy page to stay up to date on current pieces of legislation they hope to pass before the legislative session ends in June. There is also a push to pressure the federal government to stop dismantling IMLS.		
g.) Advocacy			
6. Committee Accomplishments	<p><i>Committee for Health Information Access – Stephanie Molnar</i></p> <p>CHIA Summer/Fall 2025 Report</p> <p>Activities: Health Fairs at WNYDDSO in June and OFCS in October. Looking in to hygiene kits for libraries, like</p>		

	<p>Merriweather in Buffalo, including diapers and/or feminine hygiene. Next meeting: January 6 at 11 on Zoom New Members: Andrea Sullivan (Daemen University), Hadeen Stokes (ECC-City), Keri Thomas-Whiteside (Niagara University), and Sabastian Galbo (WNYLRC). I volunteered as chair in August.</p> <p><i>Continuing Education Committee – Leslie Carr and Max Brousseau</i> This was Leslie and Max’s first years as co-chairs. The unconference went well and had positive feedback.</p> <p><i>High School to College – Eileen has taken over as chair</i></p> <p><i>Library Education, Advancement, and Partnership (LEAP) – It has been chair-less for months. The committee worked on updating the charge.</i></p> <p><i>Preservation Committee – Adam Rubin, Jake Dion, and Michael Green</i> The committee has continued to sponsor NEDCC trainings for members (about 3 for this fiscal year). The Archival Supplies Grant program opened earlier this year and closed December 5th. Applications have been received and are now being reviewed by our sponsorships/grants working group, and we hope to have the successful grantees notified in January of 2026. Our digital preservation working group has begun updating old resources and assembling new ones to update the Preservation Libguide.</p> <p><i>Resource Sharing Committee – Ryan Grimmer</i> Current reviewing submissions yan's Update (Resource Sharing Committee): Current Activities:</p>		
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	<p>Currently reviewing applications for the Access and Innovation Grant cycle (submission window closed)¹</p> <p>Noted they received fewer submissions than hoped and will work on increasing participation²</p> <p>Key Initiatives:</p> <p>Exploring ways to support libraries with increasing interlibrary loan costs, particularly from LC brokers which have become unsustainable³</p> <p>Investigating CrossLink software from IDS network to improve relationships between interlibrary loan networks⁴⁵</p> <p>Working with Stephanie Cole Adams on Title II and ADA compliance requirements coming in 2026, specifically focusing on PDF accessibility and remediation⁶⁷</p> <p>Hailey's Update (Library Support Staff Committee):</p> <p>Recent Accomplishments:</p> <p>Hosted a highly successful webinar on "How to Read and Understand Library Catalogs" covering catalog nuances and functionality⁸</p> <p>This was one of their most popular webinars ever with:</p> <p>Sheryl noted over 400 people were interested, making it very popular¹¹</p> <p>The webinar focused on helping library staff understand the actual workings and nuances of library catalog systems.</p>		
<p>7. Other Business</p>	<p>Sheryl stated all committees will need to review their charges and the committee name to ensure these still fit the purpose of</p>		

	<p>the committee. It would be best to start this process this summer since the WNYLRC Board of Trustees will approve charges in their September 23 meeting.</p> <p>Sheryl also shared the results of the WNYLRC member survey that was sent out this spring. The top two concerns from members are funding and advocacy. There is a greater interest in advocacy this year. She stated that there were many direct comments from members referencing the federal government's executive orders. These concerns and the results will be addressed during the June 6 retreat and considered during the Strategic Plan process.</p>		
8. Fall 2025 Meeting			
Adjournment	The meeting adjourned at 11:03 AM.	Motion to adjourn: Leslie Second: Hailey	

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